

Stanford Graphics Workbook

by

Mary Thorp and Steve Morgan

Computing Services
University of Liverpool

The authors would like to thank JISC/AGOCG for financial support in making this document available to the UK HE and Research communities.

Acknowledgements are also due to Francis van Millingen and Alex Nolan of Edinburgh University Computing Services for their useful comments on the workbook.

Copyright © 1996, Steve Morgan & Mary Thorp, The University of Liverpool.

Permission to use, copy, and distribute this document for any purpose, other than commercial gain, is hereby granted provided that the above copyright notice and this permission appear in all copies.

Neither the authors nor the University of Liverpool make any representations about the suitability of this material for any purpose. The document is provided "as is" without express or implied warranty.

| INTRODUCTION | 6 |
|---|----|
| WHAT IS STANFORD GRAPHICS | 6 |
| USING THIS WORKBOOK | |
| GETTING HELP | 6 |
| CHECKPOINT FILES | 7 |
| EXERCISE 1 TO DRAW A GRAPH | 8 |
| STARTING STANFORD GRAPHICS | 9 |
| CHANGING THE PRINTER | |
| IMPORTING DATA | |
| EXAMINING THE SPREADSHEET | |
| CHOOSING A GRAPH TYPE | |
| DRAWING A GRAPH | 14 |
| Checkpoint 1 | |
| RESIZING THE GRAPH | |
| USING THE RANGE HIGHLIGHTER | |
| USING THE RANGE HIGHLIGHTER (CONTINUED) | |
| ADDING A LEGEND | |
| Checkpoint 2 | |
| CHANGING THE LEGEND LABELS | |
| CHANGING THE LINE STYLES | |
| ADDING AXIS TITLES | |
| Checkpoint 3 | |
| CHANGING THE AXIS TITLES | |
| ADDING A TITLE | |
| CHANGING THE TITLE | |
| PRINTING THE GRAPH | |
| SAVING A GRAPH IN A FILE | |
| LEAVING STANFORD GRAPHICS | |
| EXERCISE 2 TO DRAW AN ERROR BAR CHART | |
| | |
| CHANGING THE PRINTER SET UP | |
| CHOOSING A GRAPH TYPE | |
| ADDING DATA TO A SPREADSHEET | |
| RESETTING THE RANGE HIGHLIGHTER | |
| Checkpoint 1 | |
| ADDING A CURVE AND ENVELOPE | |
| CHANGING THE ERROR BAR SYMBOLS | |
| ADDING A LEGEND | |
| Checkpoint 2 | |
| ADDING ANOTHER GRAPH TO THE SAME PAGE | |
| USING THE GUIDES AND SNAP GRIDS TO ALIGN THE GRAPHS | |
| TRYING THE CURVE FITTING ROUTINES | |
| | |
| EXERCISE 3 TO DRAW A 3D SURFACE PLOT | |
| IMPORTING 3D DATA INTO A SPREADSHEET | |
| SELECTING A GRAPH TYPE | |
| Checkpoint 1 | |
| CHECKING THE SPREADSHEET | |
| CHANGING THE VIEWPOINT | |
| CHANGING THE COLOUR MAP SCHEME | |
| Checkpoint 2 | |
| CHANGING THE LEGEND ANNOTATION | 46 |

| REGRIDDING THE DATA | |
|--|------|
| EXERCISE 4 TO DRAW THE CURVE OF A 3D FUNCTION | . 49 |
| OPENING THE FORMULA VISUALISER | . 50 |
| SELECTING THE PARAMETRIC CURVE OPTIONS | . 51 |
| TYPING THE PARAMETRIC EQUATIONS FOR X,Y AND Z | . 52 |
| SETTING LIMITS FOR THE PARAMETER. | . 53 |
| DRAWING THE CURVE | . 54 |
| ALTERING THE EQUATIONS | . 55 |
| EXERCISE 5 TO BECOME FAMILIAR WITH THE SPREADSHEET FACILITIES | |
| Introduction to spreadsheets | |
| CREATING ONE SPREADSHEET (CALLED S1) BY IMPORTING A DATA SET | |
| Adding a new table (T2) to S1 | |
| TYPING IN SOME DATA INTO S1T2 | |
| CREATING A NEW SPREADSHEET (CALLED S2) BY CUTTING/PASTING FROM S1T1 | |
| Checkpoint 1 | |
| DRAWING GRAPHS BASED ON S1T1, S1T2 AND S2T1 | |
| DRAWING GRAPHS BASED ON S1T1, S1T2 AND S2T1 (CONTINUED) | |
| DRAWING GRAPHS BASED ON S1T1, S1T2 AND S2T1 (CONTINUED) | |
| Checkpoint 2 | |
| CREATING ANOTHER COLUMN IN S2 BY USING A SPREADSHEET FORMULA | |
| DRAWING A GRAPH USING THIS EXTRA COLUMN | . 65 |
| EXERCISE 6 TO CREATE A PRESENTATION | |
| CHOOSING A BACKGROUND | |
| CHOOSING A MASTER TEMPLATE | |
| Checkpoint 1 | |
| USING THE OUTLINE VIEW | |
| SWITCHING TO THE SLIDE VIEW | |
| CREATING BULLETED TEXT | |
| Checkpoint 2 | |
| ADDING GRAPHICAL OBJECTS TO A SLIDE | |
| INSERTING TWO NEW SLIDES | |
| ADDING A GRAPH TO ONE SLIDE | |
| Checkpoint 3 | |
| | |
| ADDING DATA LABELS TO ONE GRAPH | |
| USING THE SLIDE SORTER | |
| PRINTING THE SLIDES | |
| | |
| EXERCISE 7 TO DRAW A PLOT WITH MULTIPLE AXES | |
| OVERVIEW OF CONCEPTS | |
| EXAMPLE TO DRAW A PLOT WITH MULTIPLE AXES | |
| CREATING A SPREADSHEET AND ADDING DATASETS | |
| CREATING A GRAPH FOR ONE GROUP OF DATASETS | |
| Checkpoint 1 | |
| If you have not obtained the picture above, then you can either load the file EX7CH1.SGX or you | |
| can start from the beginning again. | |
| ADDING A NEW CROUP OF DATA SETS TO THE GRAPH | |
| ADDING A NEW GROUP OF DATASETS TO THE GRAPH. | |
| Checkpoint 2 | |
| ADDING THE LAST GROUP OF DATASETS TO THE GRAPH | |
| ADDING AXIS TITLES AND CHANGING AXIS COLOURS | |
| COPING WITH 'DISAPPEARING' LINES | |
| COLLIG CHILD PROBLEM TO LEVEN THE COLUMN THE | |

| APPENDIX 1 WORKBOOK DATASETS | OPTIONAL EXAMPLES | 91 |
|--|--|----|
| APPENDIX 2 LOCAL SETUP OF STANFORD GRAPHICS | APPENDIX 1 WORKBOOK DATASETS | 93 |
| ACCESSING STANFORD GRAPHICS LOCALLY | Datafile saddle.dat | 93 |
| ACCESSING LOCAL PRINTERS | APPENDIX 2 LOCAL SETUP OF STANFORD GRAPHICS | 94 |
| ACCESSING LOCALLY THE DATASETS AND CLIPART FILES USED IN THESE EXERCISES | ACCESSING STANFORD GRAPHICS LOCALLY | 94 |
| ACCESSING LOCALLY THE CHECKPOINT FILES USED IN THESE EXERCISES | ACCESSING LOCAL PRINTERS | 94 |
| | ACCESSING LOCALLY THE DATASETS AND CLIPART FILES USED IN THESE EXERCISES | 95 |
| | ACCESSING LOCALLY THE CHECKPOINT FILES USED IN THESE EXERCISES | 95 |
| LEAVING STANFORD GRAPHICS LOCALLY | LEAVING STANFORD GRAPHICS LOCALLY | 95 |
| Comments Sheet | COMMENTS SHEET | 96 |

Introduction

What is Stanford Graphics

Stanford Graphics is a Windows based Presentation package for creating 2D and 3D graphs and for analysing datasets. It has many excellent facilities for creating technical graphs for publication, that is, those required by scientists and engineers.

Using this Workbook

This workbook contains a number of examples which are designed to show some of the facilities available for creating graphs and for creating presentations and to help you navigate the menu system and the toolbars. It is not intended to be a replacement for the Stanford Graphics User Guide and so you are referred to that manual, if you require further details on a particular feature.

It is assumed that you are familiar with the use of Windows based packages; please consult a Windows manual if you do not know the meaning of the following terms:

windows clicking double clicking dragging menus toolbars file browsers

We also assume minimal knowledge of spreadsheets, i.e. that you have seen a spreadsheet before and know you can use the arrow keys or mouse to move around the spreadsheet. Our examples using spreadsheets should be fairly easy to follow but you can obtain more details from the Help pages or the Stanford Graphics manual.

Getting Help

When you select **Help** on the top menu, this makes available the online help. This has a **Command Glossary** which includes detailed descriptions of all the menu items in Stanford Graphics and a **How Do I** section which includes instructions for using all the different features of Stanford Graphics.

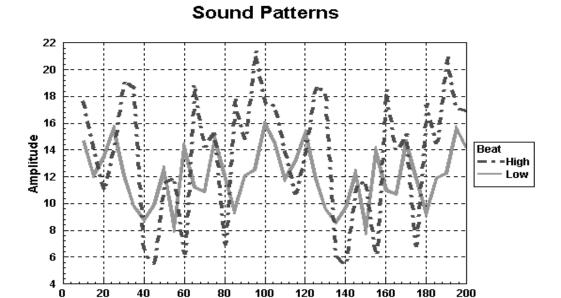
Checkpoint files

At various stages in the exercises, we ask you to check that you have obtained the picture on that page. If you have, then you can continue with the exercise. Otherwise, you have a choice; either use **File/Open** to load the checkpoint file which produces the relevant picture and then you can continue with the rest of the exercise OR you can return to the start of the exercise OR (presuming you are not at the first checkpoint of the exercise) you can load the file for the previous checkpoint and continue from that stage.

For details on where to find the checkpoint files for your system, please consult **Accessing checkpoint files** in Appendix 2.

Exercise 1 To draw a graph

You will be creating the graph shown below.



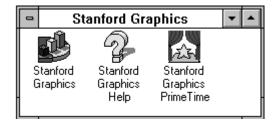
In this example, you will be doing the following: Full instructions are given below for each procedure.

Time (mseconds)

- 1 Starting Stanford Graphics
- 2 Changing the Printer
- 3 Importing data
- 4 Examining the spreadsheet
- 5 Choosing a graph type
- 6 Drawing a graph
- 7 Resizing a graph
- 8 Using the Range Highlighter
- 9 Adding a legend
- 10 Changing the legend labels
- 11 Changing the line styles
- 12 Adding axis titles
- 13 Changing the axis titles
- 14 Adding a title
- 15 Changing the title
- 16 Printing the graph
- 17 Saving the graph in a file
- 18 Exporting the picture
- 19 Leaving Stanford Graphics

There is an **Undo** facility available in Stanford Graphics. This allows you to reverse the effects of the last command. To perform this action, click on the Undo tool on the main toolbar or select the **Edit/Undo** menu item.

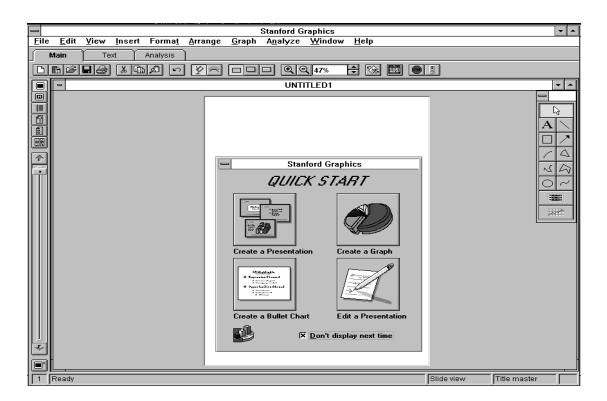
Starting Stanford Graphics



Read the section Accessing Stanford Graphics locally in Appendix 2 This should tell you how to get as far as the picture above. If there is no section in your workbook, please contact your local service staff

Double click the Stanford Graphics icon

To load the Stanford Graphics package. The Quick Start window appears.



Click **Don't display next**time

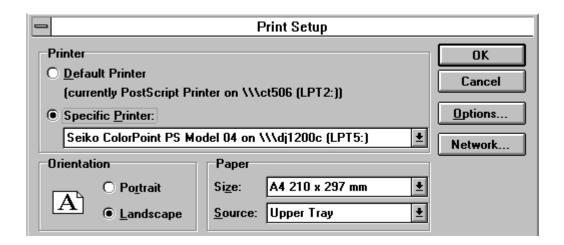
This window has tutorials in the use of Stanford Graphics. We are not using them in this workbook.

Close that window

If you want to have a look at the tutorials in future, you can find them by clicking **Help** then **Quick Start**. Then click one tutorial

Changing the printer

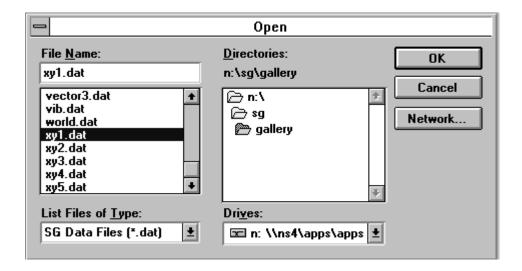
If Stanford Graphics is being run on a PC network at your site, you may have a choice of printers from which hardcopy may be obtained. Consult **Accessing local printers** in Appendix 2 of this workbook for more details.



| Select File/Print Setup | A dialog box appears |
|--|---|
| Click on arrow in box under Specific Printer | A list of printers supported by Microsoft Windows at your site appears. Check that the orientation is landscape and that the paper size are what you require. |
| Select a colour printer | This becomes the current printer |
| Click the Options button | To check the printer options. Leave as it is but note the option to create an EPS file. |
| Click OK three times | To accept the options, the printer and then to confirm. The aspect of the slide should be landscape at the end of this process. |

Importing data

In this step, a file of data is to be imported into a spreadsheet in Stanford Graphics. After the file is imported, you will see in later steps how it appears on the spreadsheet and then you will decide how to display the data.



Select View/Spreadsheet

A panel called Spreadsheet Resource appears; this allows the management of spreadsheets.

Click Import

which is on the Spreadsheet Resource Panel. A dialog box for file selection appears

Look at Accessing locally the datasets and clipart files ... in Appendix 2 and use the file browser to find the file xy1.dat and click it. Then click OK...

This is a sample data file that has been provided by Stanford Graphics and your local support team should have made it available. Note that this file was created by an ASCII text editor and contains columns of data separated by spaces.

Click **No** on the dialog box

No permanent link to the file is to be set up. This means even if you change the original data file, next time you open the saved graph, any data changes made to the original file do not appear in the spreadsheet so you would have to reimport the data. A new window containing data for X and Y1 to Y5 appears.

Examining the Spreadsheet

| - | | | | | XY1.DA | T | | | | | ~ |
|--------------|---------|--------|--------|--------|--------|--------|---|---|---|---|----------|
| √T1 \ | | | | | | | | | | | Ok |
| T1 | Α | В | С | D | E | F | G | Н | I | J | • |
| 1 | X Value | Y1 | Y2 | Y3 | Y4 | Y5 | | | | | |
| 2 | 5 | 17.7 | 14.7 | 18.2 | 17.2 | 10.8 | | | | | |
| 3 | 10 | 14.2 | 2 12.1 | 19.1 | 16.2 | 13.2 | | | | | |
| 4 | 15 | 11 | 13.4 | 17.6 | 17.3 | 13.7 | | | | | |
| 5 | 20 | 14.2 | 2 15.6 | 17.6 | 16.9 | 12.5 | | | | | |
| 6 | 25 | 19.2 | 2 12.1 | 12.7 | 15 | 13.1 | | | | | |
| 7 | 30 | 18.7 | | | 12.8 | 10.7 | | | | | |
| 8 | 35 | 6.2 | | | 14.5 | 11.3 | | | | | |
| 9 | 40 | 5.5 | 9.9 | 15.5 | 15.5 | 12.1 | | | | | |
| 10 | 45 | 11.6 | 12.5 | 16.2 | 18.1 | 10.6 | | | | | |
| 11 | 50 | 11.9 | 8.3 | 15.2 | 12.7 | 9.8 | | | | | |
| 12 | 55 | 6.2 | 14.2 | 18.1 | 11.2 | 10.5 | | | | | |
| 13 | 60 | 18.9 | 11.2 | 16.2 | 12.8 | 11 | | | | | |
| 14 | 65 | 14.2 | 10.9 | 16.9 | 12.9 | 11.7 | | | | | |
| 15 | 70 | 15.5 | 14.8 | 17 | 13.4 | 10.5 | | | | | |
| 16 | 75 | 6.9 | | | | 11.9 | | | | | |
| 17 | 80 | 17.8 | 9.5 | 17.7 | 12.2 | 13.1 | | | | | |
| 18 | 85 | 14.8 | | | 10.9 | 9.9 | | | | | |
| 19 | 90 | 21.4 | 1 12.5 | 18.2 | 13.8 | 10.2 | | | | | |
| 20 | 95 | 17.5 | | | | 11.9 | | | | | |
| 21 | 100 | 17.348 | 14.406 | 17.836 | 16.856 | 10.584 | | | | | |
| 22 | 105 | 13.918 | | 18.718 | 15.876 | 12.936 | | | | | |
| 23 | 110 | 10.78 | | | | 13.426 | | | | | |
| 24 | 115 | 13.916 | 15.288 | 17.248 | 16.562 | 12.25 | | | | | + |
| + | | | | | | | | | | | + |

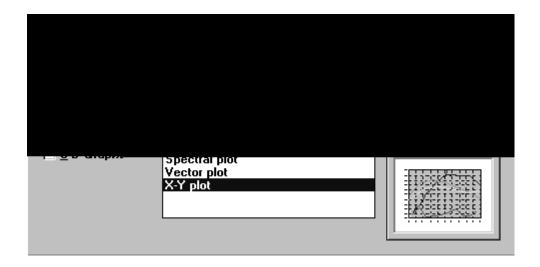
This is a spreadsheet. It consists of tables, each of which is a set of rows and columns. Values or labels can be put into the cells. Each cell has a unique address. For example, the address of the cell, which has a label XValue, is T1A1; i.e. the cell is in table 1, row 1, column A. You will be learning a little more about how to use spreadsheets in this exercise but in a later exercise, you will be considering spreadsheet functions in more detail.

Spreadsheets can hold data imported from a file of data or data can be directly typed on the spreadsheet. Sometimes, output spreadsheets are created as a result of a calculation. We shall meet some of these in this workbook.

When a spreadsheet is attached to a graph, a particular Range Highlighter, corresponding with the type of graph, appears with the spreadsheet. This allows you to define ranges of the spreadsheet as parts of the graph. There is no Range Highlighter yet since we have not specified what type of graph we wish to use

Choosing a graph type

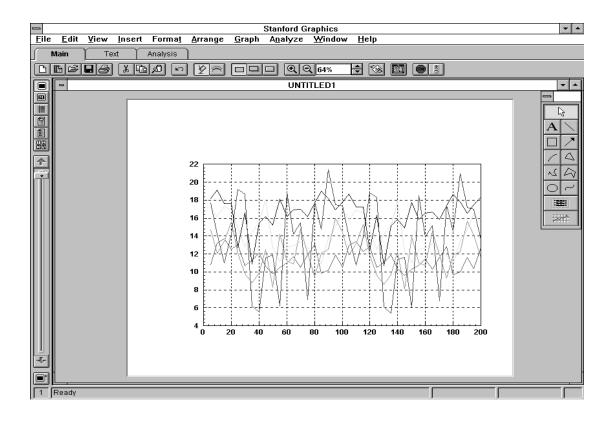
There are many ways of representing data and the Stanford Graphics User Guide has pictures of all the different ones available. (You can also use the Gallery button on the panel shown below to see the pictures). If you want more advice about the best way to represent your data, consult your local support team.



| Select Graph/Add Graph | A dialog box comes up |
|--------------------------------------|---|
| Look at the box by 3D | A 2D graph is to be drawn in this example so make sure there is no cross by the 3D box |
| Click Technical | A new list of graph types comes up |
| Click X-Y plot then OK | We want to draw line graphs where we have one independent variable plus several dependent variables. The Range Highlighter appears on the spreadsheet - you will be looking at this soon. |

Drawing a graph

On the spreadsheet table, there are 6 columns. The Range Highlighter for the X-Y plot has appeared and this means it is now possible to draw an X-Y plot. By default, the Range Highlighter assumes that the first column holds the X values and all other columns are Y datasets.



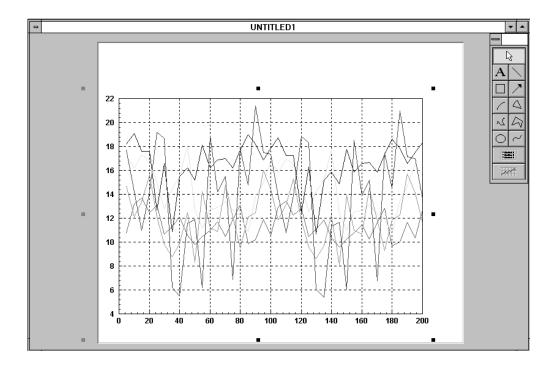
Click the small **OK** on top right of spreadsheet

A picture showing the graphs for the datasets Y1 to Y5 appears.

Checkpoint 1

If you have not obtained the picture above, then you can either load the file EX1CH1.SGX or you can start again from the beginning of the exercise

Resizing the graph



Make sure the graph is selected

If there are no handles (small black squares) around the whole graph, then click just above the top axis and the handles should appear.

Hold down the shift key and drag one of the corner handles. (If in difficulty, see local documentation for steps to take)

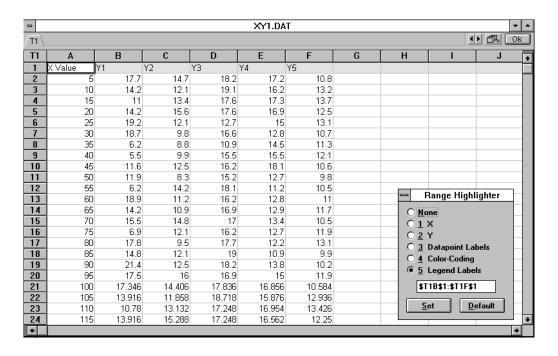
This scales the graph keeping the same aspect ratio. If the shift key is not held down, then the graph may be sized freely. In the above, the graph has been scaled up considerably, leaving little room for annotation.

Make sure graph is still selected

This is so that the correct spreadsheet will be automatically opened in the next exercise.

Using the Range Highlighter

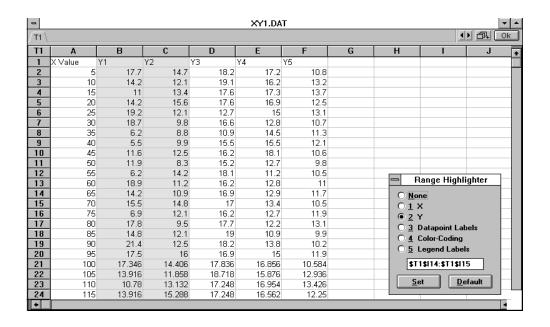
This part of the exercise is to show what the Range Highlighter chooses by default.



| Select View/Spreadsheet | To return to the spreadsheet |
|---|--|
| If you are not returned to the spreadsheet but only to the Resource panel, then click Display to show the only spreadsheet | Notice the box at the bottom right called the Range Highlighter. This allows you to choose ranges from the spreadsheet for the graph and you will be learning how to do this on the next page. |
| Select the little circle by ${\bf X}$ | This is to see which current dataset is used for X values in the X-Y plot. The X dataset is highlighted. |
| Select the little circle by \mathbf{Y} | All datasets Y1 to Y5 (and all columns to the right) are highlighted. These provide the Y values in the X-Y plot. |
| Select the little circle by Legend Labels | The column headers are highlighted |

Using the Range Highlighter (continued)

We have seen what values are chosen by default by the Range Highlighter. Now we want to change these.

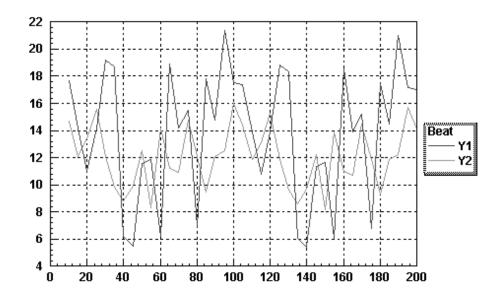


Click in spreadsheet on **B** Both columns should be in black. We want to just plot 2 datasets. If you don't hold down the and then click C holding shift key, only the dataset clicked last would be down the shift key highlighted. in the Range Highlighter box Select the little circle by **Y** You should check that you have the correct Click on Set datasets before doing the next step, by clicking on a blank cell in the spreadsheet. The columns B and C should be highlighted. Click the cell Y1 and then and then set the legend labels in the Range click Y2 holding down the Highlighter box. This means that if a legend is added to the graph, there will be 2 entries, shift key labelled Y1 and Y2. on top right and return to the graph

Click OK

Adding a legend

Remember that the legend labels have been set to Y1 and Y2 on the Range Highlighter in the last step of this exercise ...



| Select the graph and then select Graph/Add Legend | If there are no handles round the graph, this menu item will be dimmed. |
|--|---|
| Type Beat (or Throb or whatever you want!) | for a title to the legend box. You may need to click the empty title box before typing |
| Click OK | The legend is added. Ensure that the legend is selected and then try moving this to a more suitable place by clicking on the border and dragging. |

Checkpoint 2

If you have not obtained a picture similar to the above, then either load the file EX1CH2.SGX and start from the next page or load the file EX1CH1.SGX and retrace your steps since Checkpoint 1.

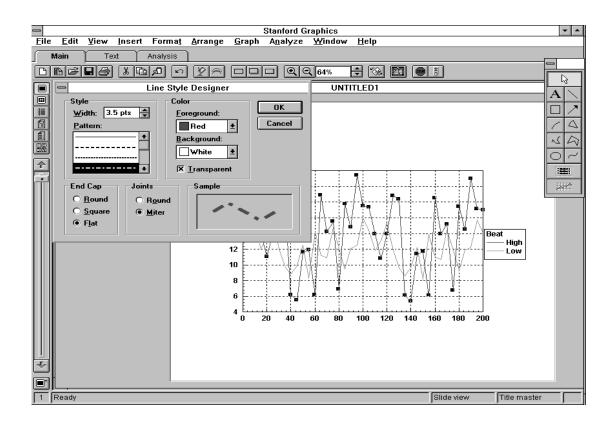
Changing the legend labels

To change the legend labels, they have to be updated on the spreadsheet so ..

| - | | | | | XY1.DA | Т | | | | | ~ |
|--------|---------|--------|--------|--------|--------|--------|---|------------------|-------------|---|----------|
| ∫T1 _ | | | | | | | | | 4) | | 0k |
| T1 | Α | В | С | D | E | F | G | Н | I | J | + |
| 1 | X Value | High | Low | Y3 | Y4 | Y5 | | | | | |
| 2 | 5 | 17.7 | 14.7 | 18.2 | 17.2 | 10.8 | | | | | |
| 3 | 10 | 14.2 | 12.1 | 19.1 | 16.2 | 13.2 | | | | | |
| 4 | 15 | 11 | 13.4 | 17.6 | 17.3 | 13.7 | | | | | |
| 5 | 20 | 14.2 | | | 16.9 | 12.5 | | | | | |
| 6 | 25 | 19.2 | 12.1 | 12.7 | 15 | 13.1 | | | | | |
| 7 | 30 | 18.7 | 9.8 | 16.6 | 12.8 | 10.7 | | | | | |
| 8 | 35 | 6.2 | 8.8 | 10.9 | 14.5 | 11.3 | | | | | |
| 9 | 40 | 5.5 | 9.9 | | 15.5 | 12.1 | | | | | |
| 10 | 45 | 11.6 | 12.5 | 16.2 | 18.1 | 10.6 | | | | | |
| 11 | 50 | 11.9 | 8.3 | | 12.7 | 9.8 | | | | | |
| 12 | 55 | 6.2 | | | 11.2 | 10.5 | | | | | |
| 13 | 60 | 18.9 | 11.2 | | 12.8 | 11 | _ | Range | Highlighter | | |
| 14 | 65 | 14.2 | | | 12.9 | 11.7 | | | | | |
| 15 | 70 | 15.5 | | 17 | 13.4 | 10.5 | | ● <u>N</u> one | | | |
| 16 | 75 | 6.9 | | 16.2 | 12.7 | 11.9 | | ⊇ <u>1</u> X | | | |
| 17 | 80 | 17.8 | | 17.7 | 12.2 | 13.1 | | ⊇ <u>2</u> Y | | | |
| 18 | 85 | 14.8 | | 19 | 10.9 | 9.9 | | | oint Labels | | |
| 19 | 90 | 21.4 | 12.5 | 18.2 | 13.8 | 10.2 | | Color-0 | _ | | |
| 20 | 95 | 17.5 | | 16.9 | 15 | 11.9 | | 🗅 <u>5</u> Legen | d Labels | | |
| 21 | 100 | 17.346 | 14.406 | 17.836 | 16.856 | 10.584 | | \$T1\$H\$2 | ч | | |
| 22 | 105 | 13.916 | 11.858 | | 15.876 | 12.936 | | #11#11#2 | | | |
| 23 | 110 | 10.78 | 13.132 | | 16.954 | 13.426 | | Set | Detault | | |
| 24 | 115 | 13.916 | 15.288 | 17.248 | 16.562 | 12.25 | | | | ' | + |
| + | | | | | | | | | | | + |

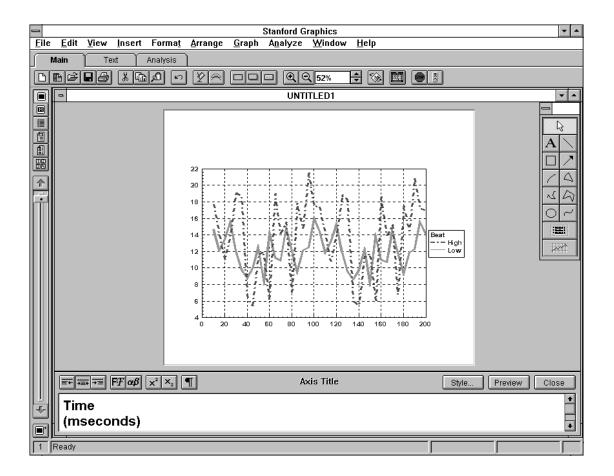
| Select View/Spreadsheet | to return to the spreadsheet. Sometimes the Spreadsheet Resource Panel comes up, depending on whether the graph has been selected or not. |
|---|--|
| If the SRP has come up, click on Display | having made sure that the correct spreadsheet is selected |
| Click on Y1 and change it to High | to give a more meaningful label! |
| Click on Y2 and change it to Low | for another meaningful label. To register the Low label, you should click on a blank cell on the spreadsheet. There is no need to reset the Range Highlighter |
| Click OK | to return to the graph. Notice that the legend labels have changed. |

Changing the line styles



| Click one of the lines in the graph | There should be handles on the line |
|--|--|
| Select Format/Line Style | A dialog box appears |
| Select a suitable width and pattern for the line | This will help to distinguish it from the other if there is access only to a monochrome printer |
| Check that the joints and endpoints appear as wished | as shown in the sample picture |
| Click OK | To return to the graph. Repeat for the other line but choose a different linestyle. |

Adding axis titles

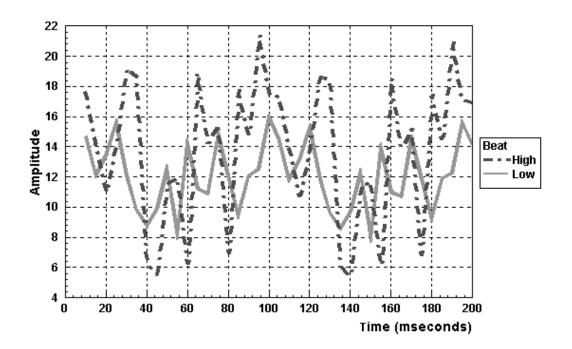


Checkpoint 3

If you have not obtained a picture similar to the one above, then either load the file EX1CH3.SGX and start here or load the file EX1CH2.SGX and retrace your steps from Checkpoint 2.

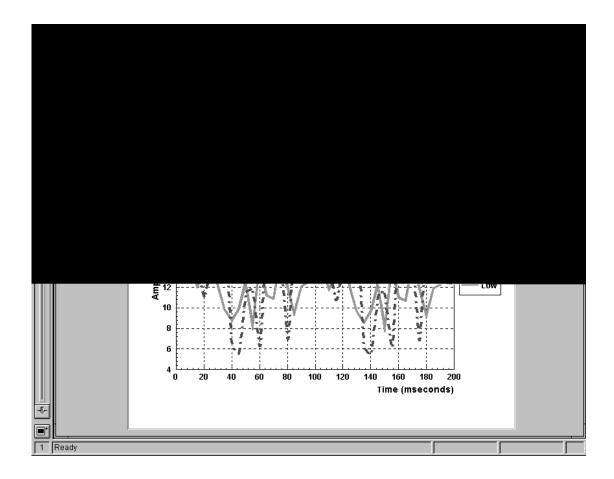
| Click on the X axis | Some axis items will have handles round them |
|---|---|
| Select Graph/Add Axis Title | A box appears at the bottom of the screen for input of the title. |
| Type Time , press Return then type (mseconds) | So the title can appear on two lines |
| Select Close on top right of axis title box | The axis title should appear on the graph but you may need to reduce the size of the graph or to shift it upwards to see the title. |

Changing the axis titles



| Double click the axis title | We want to change the title and its formatting |
|--|--|
| Remove the carriage return by moving to the start of the second line and pressing the backspace key | So the title will be on one line |
| Try changing font, justification etc | Using the buttons above the title in the box. |
| Select Close | When happy with the title |
| Add a title to the y axis | Call it Amplitude |

Adding a title



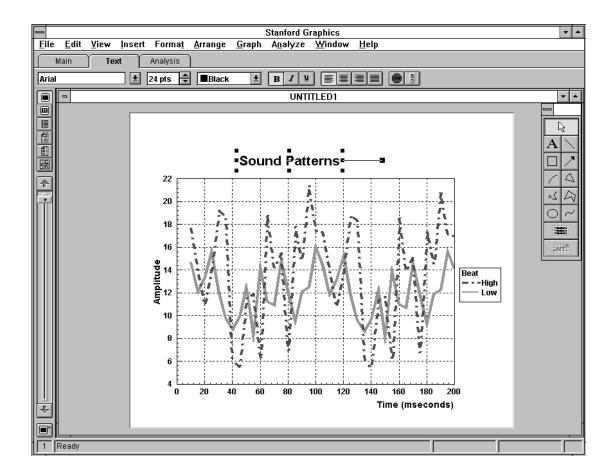
Select the big A on one of the toolbars

Click a suitable location for the title

Type Sound Patterns

This is to add text where you like to the picture somewhere above the graph the title

Changing the title



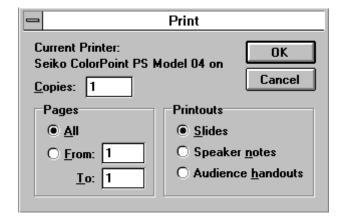
Click **Text** (one of the index cards near the top)

It is now up to you to change the position, font, size, colour etc. You will need to select the text by clicking on it..

Choose the font and size first

Then change the text position.

Printing the graph



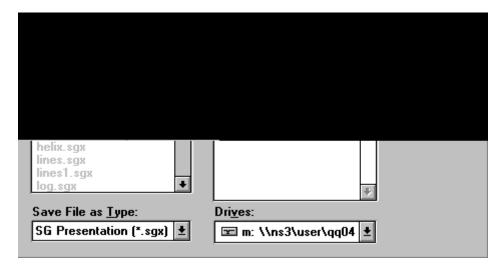
Select File/Print

A dialog box appears. You can choose to print all the pictures or you can be more selective. In this case, you have only one picture.

Click OK

Make sure that Copies is set to 1 and that Slides (not notes nor handouts) will be printed

Saving a graph in a file

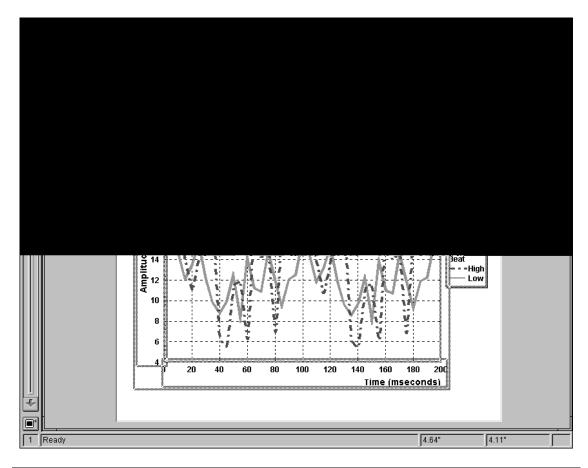


Select File/Save

A dialog box appears

Make sure that SGX presentation is selected for the type of file. You can use File/Open to retrieve this file at a later date into Stanford Graphics and then do further work on the presentation.

Exporting the picture



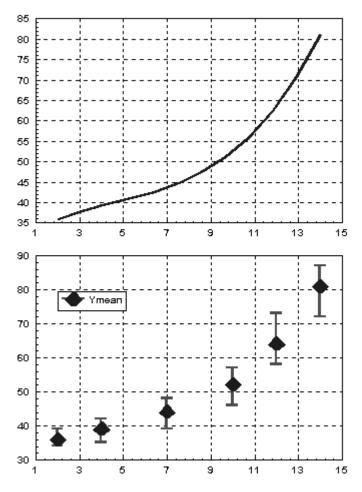
| Select the whole picture | To do this, click in the top left and drag a box round the whole picture. You should have everything highlighted. |
|------------------------------------|--|
| Select File/Export Picture | A dialog box appears |
| Save the presentation as lines.wmf | Make sure that Windows Metafile is selected for the type of file You can import this picture into other Windows packages such as MS Word |

Leaving Stanford Graphics

| Select File/Close | To close the old presentation. If you want to |
|-------------------|--|
| | leave Stanford Graphics, then select File/Exit . Otherwise, you can select File/New to start a |
| | new presentation or File/Open to open an old |
| | presentation. You will be prompted what to do |
| | for all of the subsequent exercises. |

Exercise 2 To draw an error bar chart

Error bar plots are used to show the possible uncertainties associated with X values or Y values or with both.

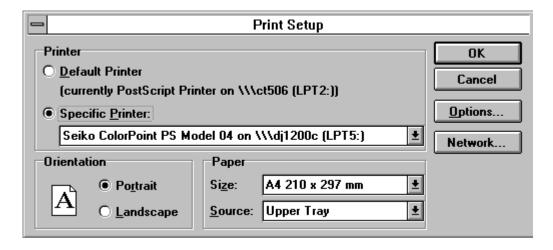


In this example, you will be doing the following. Full instructions are given below for each procedure:

- 1. Changing the printer set up
- 2. Choosing a graph type
- 3. Adding data to a spreadsheet
- 4. Resetting the Range Highlighter
- 5. Adding a curve and envelope
- 6. Changing the error bar symbols
- 7. Changing the axis limits
- 8. Adding a legend
- 9. Adding another graph to the same page
- 10. Using the guides and snap grids to align the graphs
- 11. Trying the curve fitting routines

Changing the printer set up

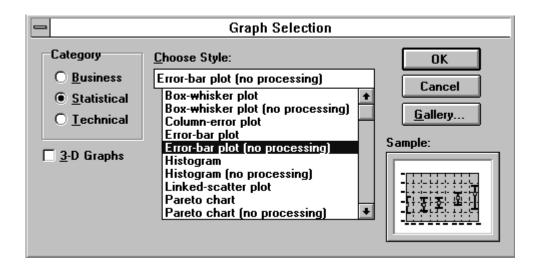
It is assumed that you have a new presentation on the screen. If you have exited from Stanford Graphics, then restart the package. If you have saved the last example but have not left the package, then select **File/New** and, if another dialog box appears, ask for a **New Presentation**.



| Select File/Print Setup | and choose the same colour printer but |
|----------------------------|---|
| Switch to Portrait | We want to do two plots on same page |
| Click OK twice | to leave the Print Setup box and to confirm printer choices |

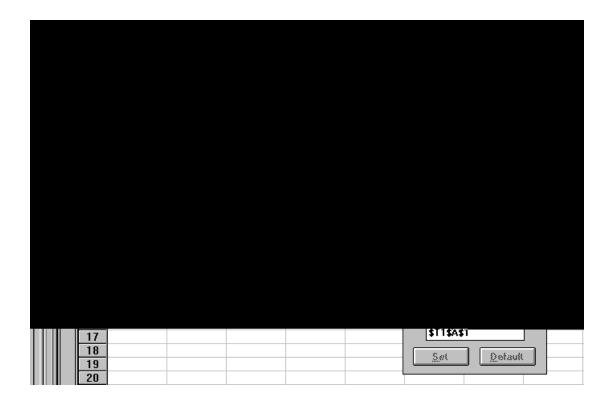
Choosing a graph type

In this example, we know we want to plot an error bar chart so we start with the selection of a graph type.



| Select Graph/Add Graph | A dialog box comes up |
|--|--|
| Look at the box by 3D | Make sure there is no cross by the 3D box since a 2D plot is to drawn |
| Click Statistical | A new list of graph types appears |
| Click Error bar plot (no processing) then OK | The 'no processing' option means that you have to specify in the Range Highlighter which columns of data belong to which variables, instead of having this done automatically by Stanford Graphics. The spreadsheet resource panel appears and it should be empty. |

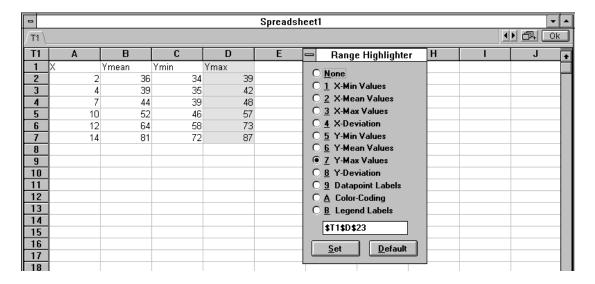
Adding data to a spreadsheet



| Select New | A clean spreadsheet appears. You are going to type the data in the spreadsheet |
|-------------------------------|--|
| Click in the cell T1A4 | The cell becomes emphasised |
| Click in the cell T1A1 | This becomes emphasised again; this is the current cell. |
| Type \mathbf{X} | for a column header |
| Type the rest of the data | which is shown above, using the arrow keys to move around the cells. |

Resetting the Range Highlighter

As already mentioned, the type of graph determines the form of Range Highlighter. The items here are specifically for an Error Bar chart. Notice that you do not have to set all the items.

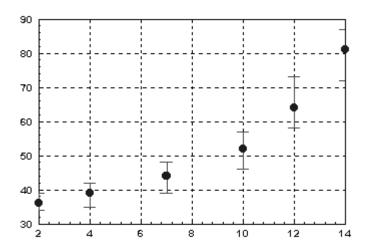


| Click Column A | and set to X-Mean Values |
|--------------------------------|---------------------------|
| Click Column B | and set to Y-Mean Values. |
| Click Column C | and set to Y-Min Values |
| Click Column D | and set to Y-Max Values |
| Click cell T1B1 (Ymean) | and set the Legend Label |
| Select OK | to return to the graph |

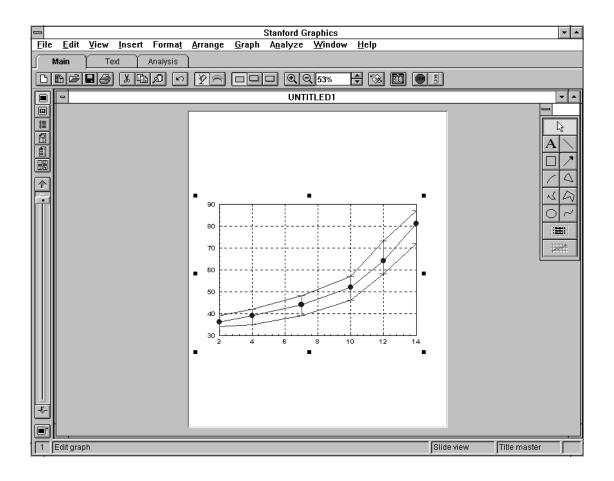
31

Checkpoint 1

If you have not obtained the picture below, then either start from scratch or load the file EX2CH1.SGX and start from here.

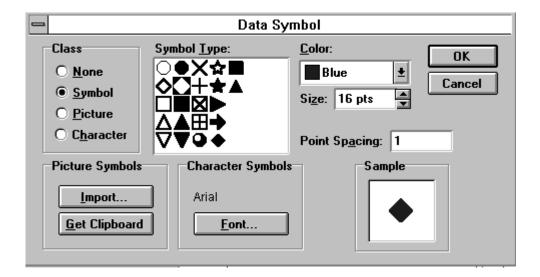


Adding a curve and envelope



| Select Format/Style Click Show envelope and Show curve | A dialog box appears A little cross should appear in the boxes by these items |
|---|--|
| Click OK | to see the results as shown above. Decide yourself whether you wish to keep the curve and envelope switched on |

Changing the error bar symbols



Click on the data symbols on the graph to select them

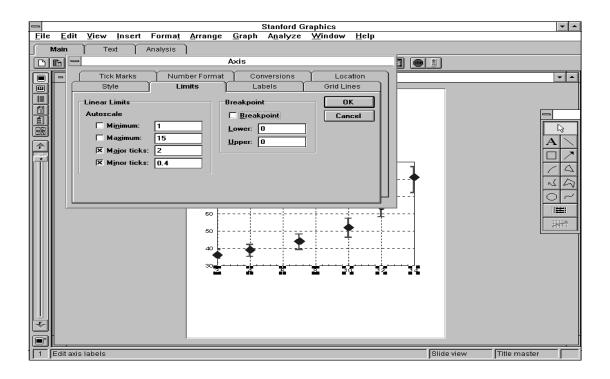
Select Format/Curve The dialog box as shown above appears

Symbols

Click on a different symbol and choose OK

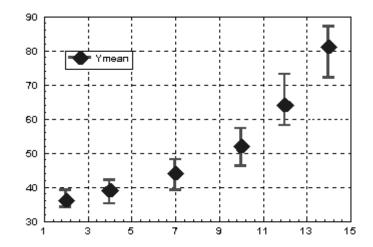
to return to the graph. You could also change the colour and size of the symbols and the line weights of the error bars (use Format/LineStyle)

Changing the axis limits



| Select the X axis | Handles should appear on all the axis labels |
|---|---|
| Select Format/Style | A dialog menu appears with index cards. It is worth going through all the index cards to see the range of axis facilities |
| Choose the Limits index card | This allows the range and intervals along the axis to be reset |
| Change the limits of the X axis to 1 and 15 instead of 2 and 14 | The error bars will stand out better, particularly those at $x=2$ and $x=14$ |
| Click OK | to return to the graph |

Adding a legend

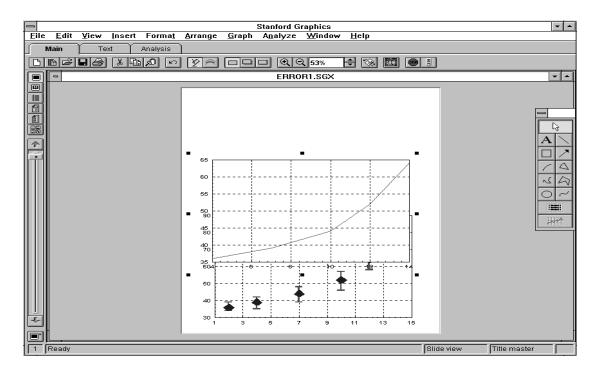


Adding the legend is left as an exercise. You should save the graph before moving to the next part of the exercise.

Checkpoint 2

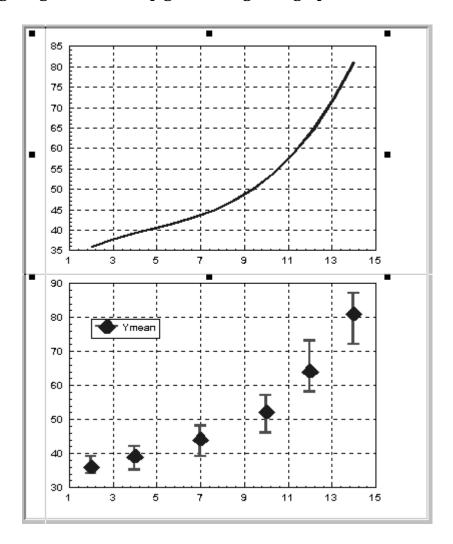
If you have not obtained a picture similar to the one above, then either load the file EX2CH2.SGX and start here or you could load the file EX2CH1.SGX and retrace the steps from Checkpoint 1.

Adding another graph to the same page



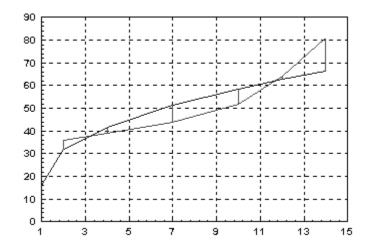
| Select the graph and move down the page | Make sure the whole graph is selected |
|---|--|
| Select Graph/Add Graph | You are about to create a line graph plotting Ymean against Xmean |
| Select Technical/X-Y plot then OK | Make sure that the 3D option is switched off |
| Click Display | on the Spreadsheet Resource Panel |
| Click Column A | and set to the X Values |
| Click Column B | and set to the Y Values |
| Click Ymean | and set to the Legend Label |
| Click OK | to return to the graph |

Using the guides and snap grids to align the graphs



| Select Arrange/Show Guides and Arrange/Snap to Grid | A tick should appear by both of these items. Rulers appear on the graph; these can be moved around. When Snap to Grid has been selected, any objects moved around will be snapped to points on a grid. |
|---|--|
| Move the vertical ruler to the left | This will allow vertical alignment of the left axes of both graphs |
| Select the graphs one by one | and move them so that they are aligned. Another way of doing this is to use the Arrange/Size menu item |
| Select X axis of top graph | and change the limits to 1 and 15 |

Trying the curve fitting routines



Select the curve

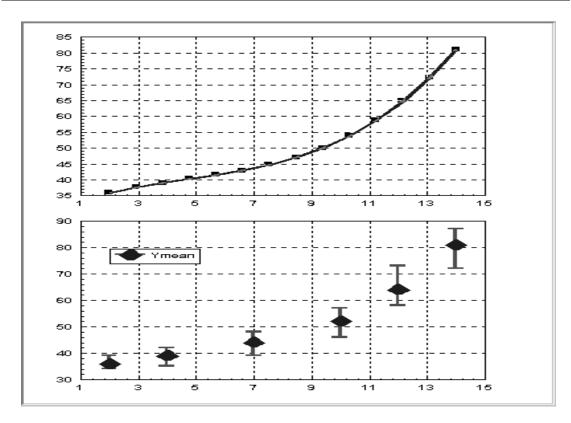
Handles should appear at all the points

Select Analyze/Geometric Fit then OK

This is one of the possible curve fits. You should get a picture similar to the one above

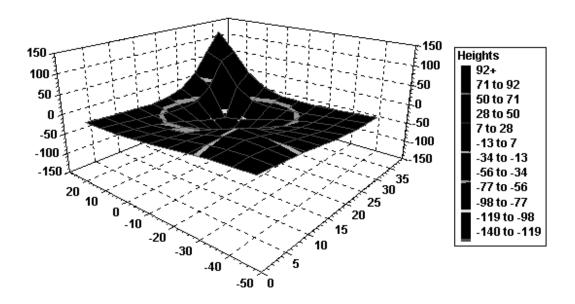
Select
Analyze/Polynomial Fit
then OK

You could change the order to 3, switching off sample input and changing the sample number to 14 from 7. This provides a good fit as can be seen from the picture below. Save the graphs.



Exercise 3 To draw a 3D surface plot

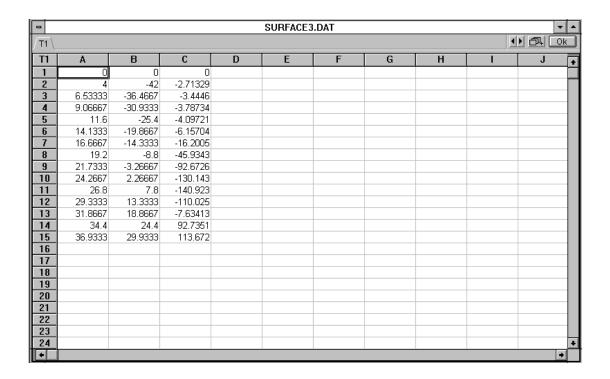
The 3D surface plot option in Stanford Graphics allows a surface mesh to be drawn, provided that there is a regular grid of x,y,z values. In addition, if a set of triplets is available, Stanford Graphics has an option to process this data and produce the surface plot.



In this example, you will be doing the following set of actions. Full instructions will be given.

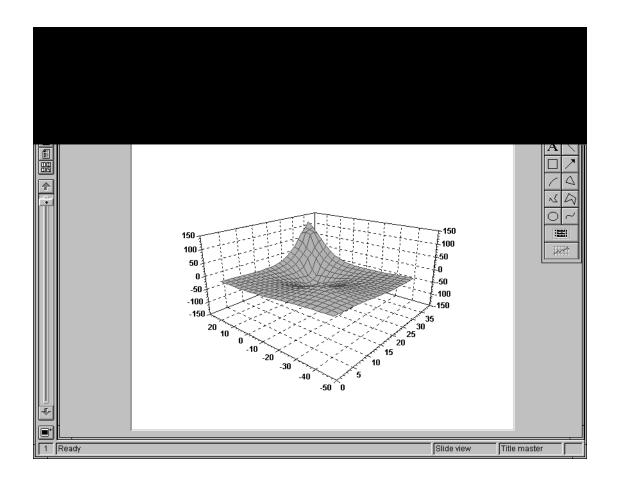
- 1. Importing 3D data into a spreadsheet
- 2. Selecting a graph type
- 3. Checking the spreadsheet
- 4. Changing the viewpoint
- 5. Changing the colour map scheme
- 6. Changing the legend annotation
- 7. Regridding the data
- 8. Changing the weights used in the interpolation

Importing 3D data into a spreadsheet



| Start up and set Landscape orientation for the printer | Have a look at previous exercises if you cannot remember how to do this |
|---|--|
| Select View/Spreadsheet | to go to the Spreadsheet Resource Panel |
| Select Import | and find the file surface3.dat . This file is also a sample file provided by Stanford Graphics - see the section Local Setup of Stanford Graphics for details on accessing this file. Notice there is no Range Highlighter - this only appears if a graph type has been selected |
| Click No | for maintaining the link to the data file |

Selecting a graph type

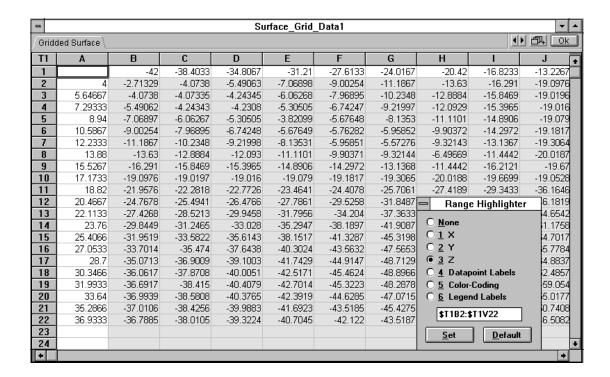


| Select Graph/Add Graph | A dialog box appears |
|---|--|
| Click box by 3D | This time we want a 3D plot |
| Select Technical/Surface plot from triplets then OK | The data is processed automatically, provided that X, Y and Z columns are in Columns A, B and C. There is no Range Highlighter for the input data |
| Select OK | at the top right of the spreadsheet. The 3D plot appears. A new spreadsheet is created which shows Z values for the points on a regular X-Y grid. These points are created by interpolation from the original X, Y and Z points. |

Checkpoint 1

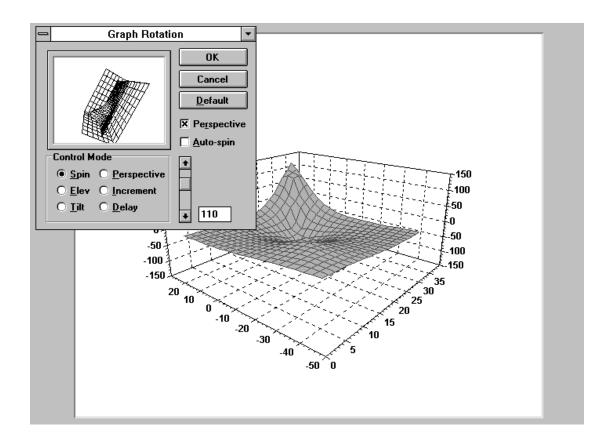
If you have not obtained the picture above, then either load the file EX3CH1.SGX and start from this point or start from the beginning again

Checking the spreadsheet



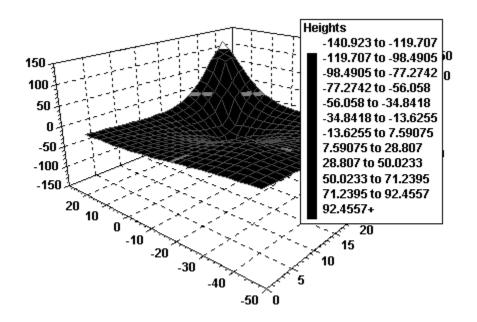
| Select View/Spreadsheet | having made sure that the graph is selected |
|--|--|
| Click Output Data then OK | A large matrix of values appears |
| Click Z on the Range Highlighter | and most of the matrix is highlighted as shown above. These are the interpolated Z values. Have a look at where the X and Y values are and then return to the graph. Do not change anything on the Range Highlighter |

Changing the viewpoint



| Select the graph | and make sure there are handles round the whole graph |
|--|--|
| Select Edit/Rotate Graph | A new dialog box appears - this contains dials for the spin, elevation and tilt which are the angles around the z axis, from the z axis and around the x axis. |
| Experiment with the values for spin etc by moving the vertical scroll bar next to the Control Mode and finally select Default | to return to the original view. The default values for spin,elev and tilt are 50, 290 and 0 (in degrees) |

Changing the colour map scheme

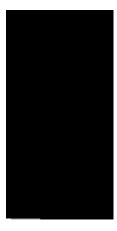


| Select Format/Style | keeping the graph selected |
|--|--|
| Switch to a Colormap scheme and click OK | A colour scale is set up to show the different heights |
| Select Graph/Add Legend | to create a legend - give a title of Heights |

Checkpoint 2

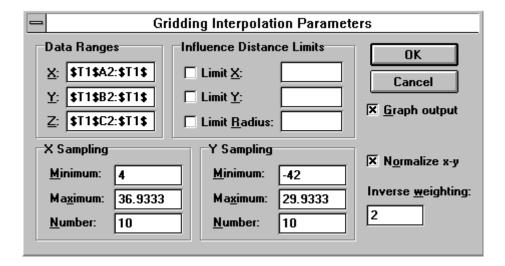
If you have not obtained a picture similar to the one above, then either load the file EX3CH2.SGX and start from here or load the file EX3CH1.SGX and retrace your steps from that checkpoint.

Changing the legend annotation



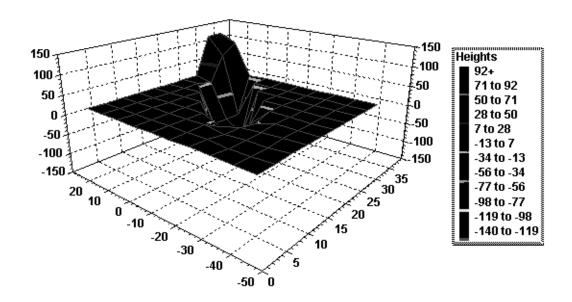
| Select the legend | If this is difficult, then move the graph first to the left |
|---------------------------------|---|
| Select Format/Numbers | Stanford Graphics has a multitude of formats to choose from. Number formats are described in more detail in the Stanford Graphics User Guide. |
| Choose #,##0 and click OK | This means that numbers lose their decimal places and decimal points |
| Move the legend and graph apart | so you can see everything |

Regridding the data



| Click on the surface | and there should be many handles visible |
|---|---|
| Select Analyze/Grid Surface | A dialog menu appears - this allows various parameters connected with the interpolation process to be changed. |
| Change the number of samples for both X and Y from 21 to 10. Click OK | This means a smaller grid is to be generated. You could have a look at the resultant spreadsheet to check the size of the resultant matrix |

Changing the weights used in the interpolation



Repeat the Analyze/Grid
Surface command

Change the value of
Inverse Weighting from 2
to 1. Click OK

Click the box by Limit
radius, set it to 5 and click
OK

Save the graph and close

keeping the surface still selected

What do you think is happening here? Try
changing it to 4 as well.

Why do so many points have zero values?

Exercise 4 To draw the curve of a 3D function

Start a new presentation. If you have left Stanford Graphics altogether, then restart; otherwise, click **File/New** to begin a new presentation.

There is what is called a Formula Visualiser in Stanford Graphics which allows you to input your own equations for 2D and 3D curves and surfaces.

This exercise is to draw a tapered helix. The parametric equations for the helix are as follows:-

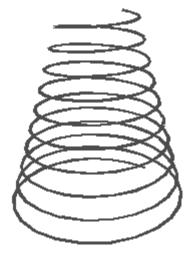
$$x = cos(t) * (a - (a - b) * t / 360 / n)$$

 $y = sin(t) * (a - (a - b) * t / 360 / n)$
 $z = c * t / 360 / n$

where

a is the radius at the bottom b is the radius at the top c is the height n is the number of turns

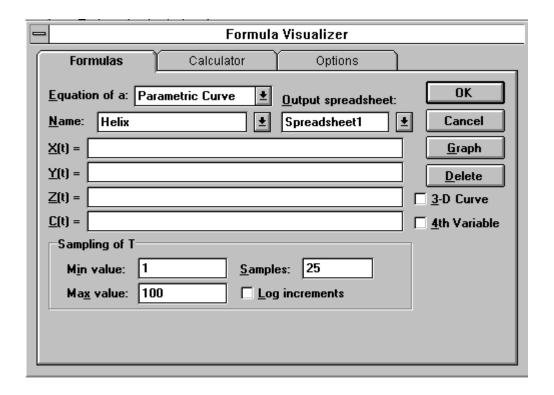
For the picture here, a=100 and b=40 and c=360. The minimum and maximum values for t are to be set at 0 and 3600 (10 times 360). We should try to make sure that the number of sample points is reasonably large, say about 240 (or 24 for each twist)



In this exercise, you will be proceeding through the following list of actions:

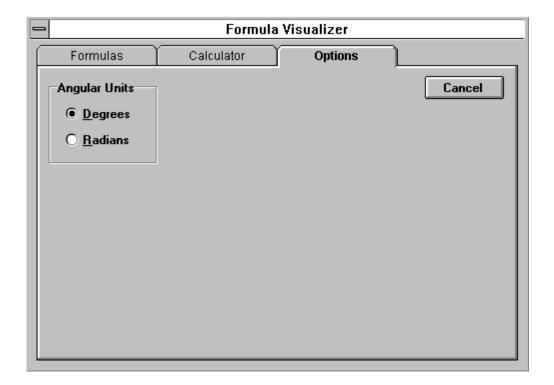
- 1. Opening the Formula Visualiser
- 2. Selecting the parametric curve options
- 3. Typing the parametric equations for x, y, and z
- 4. Setting limits for the parameter
- 5. Drawing the curve
- 6. Altering the equations

Opening the Formula Visualiser



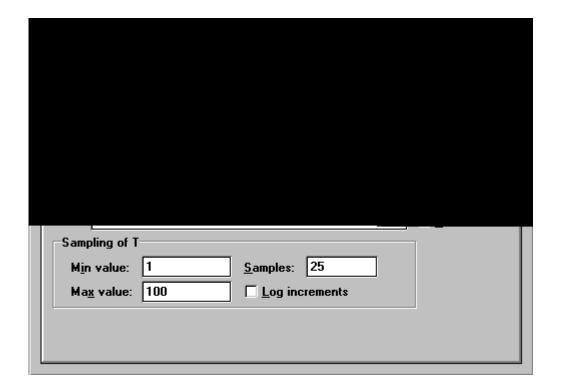
| Select Anaylze/Formula Visualiser | A dialog box appears |
|---|---|
| Click on the scroll box by Equation of a: and select Parametric Curve | The dialog box changes form to show $X(t)$, $Y(t)$ and $Z(t)$ where t is the parameter of the curve |
| Type Helix for the name | You can create any number of curves and surfaces. They are given names so you can select which formula is to be current |

Selecting the parametric curve options



| Click on the Options index card | A new panel comes up |
|--|---|
| Click the Degrees box | so that it is marked like the panel above |
| Return to the Formulas index card | ready to type the parametric equations |

Typing the parametric equations for x,y and z



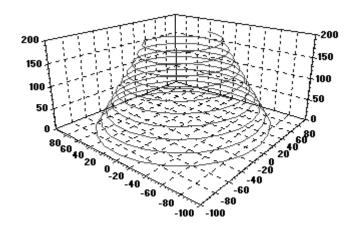
| Click in box by $Z(t)$ | and type the equation for T(t) and type the equation for Z(t). Do NOT click OK or press Enter |
|--|---|
| Click in box by X(t) Click in box by Y(t) | and type the equation for $X(t)$ as above and type the equation for $Y(t)$ |

Setting limits for the parameter



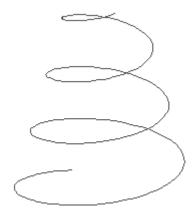
| Click in box by Min value | and set to the value of 0 |
|--------------------------------|---|
| Click in box by Max value | and set to 3600 |
| Click in box by Samples | and set to 240. Again, do NOT click OK or press Enter |

Drawing the curve



| Choose Graph | The above plot should appear. If you had selected OK instead of Graph, you would see the spreadsheet instead of the above plot. |
|-------------------------------------|---|
| Select any one of the axes | You want to remove all traces of the axes |
| Select Format / Style | As an exercise, use the Style, Tickmarks, Labels and Gridlines index cards to remove the axis. Repeat for the other two axes |

Altering the equations

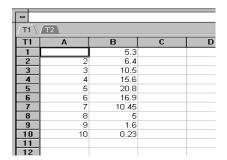


| Select Analyze/Formula Visualiser | to change the equations |
|--|---|
| Click the scroll box by Name and pick Helix | The parametric equations reappear |
| As an exercise, try changing the equations so that there are 3.5 turns | You could also try rotating the graph to get a better view and switching off perspective viewing. |
| Save the graph and close | |

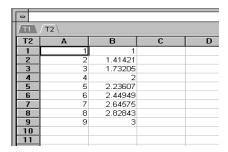
Exercise 5 To become familiar with the spreadsheet facilities

Introduction to spreadsheets

All data in Stanford Graphics is held in one or more spreadsheets. In general a spreadsheet consists of a set of tables containing a set of rows and columns. In the diagram shown below a spreadsheet containing two tables, T1 and T2, are shown. T1 is currently visible.



Clicking on the tab T2 reveals the contents of table T2 as shown below.



A graph is created by first specifying the type of graph required and then specifying the data which is to be graphed using a Range Highlighter. The Range Highlighter links the data in a spreadsheet to the variables required to make up the required graph. The format of the Range Highlighter is determined by the type of graph selected. It acts as a link between the data in the spreadsheet and the data representation on a graph.



The above example, which shows the Range Highlighter for an X-Y Plot, shows that the cells A1 to A5 in the first column of the active table, which is T1, in the active spreadsheet have been specified as the X-values for the

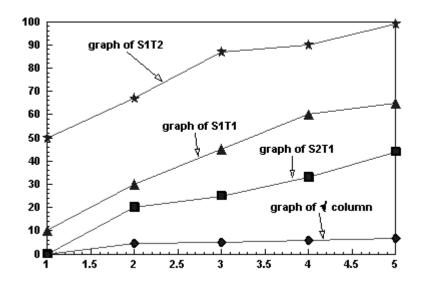
graph. Ranges can be selected by typing into the Range Highlighter dialogue box or by selecting (and dragging) over cells in the spreadsheet.

It is possible to use data in any part of any table in any spreadsheet to create a graph. Different parts of the same graph can contain curves defined by data in different tables in different spreadsheets.

The following example will illustrate the above points and also provide a brief introduction to the use of spreadsheets. For a full explanation of spreadsheets, see the Stanford Graphics User Guide.

Example

In this example we shall create two spreadsheets, one containing two tables and the other only one. The data in the second spreadsheet will be partly created from the data in the first. This will serve to illustrate briefly some of the spreadsheet capabilities available. We will then use the data in the different spreadsheets to create the graphs shown below. The labelling of the curves is not included in the instructions. Labelling using the text features is covered elsewhere in this workbook.



In this example, you will be doing the following. Full instructions are given below for each procedure.

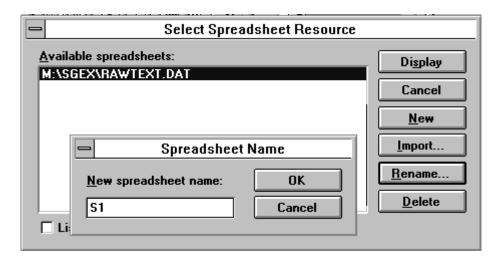
- 1. Creating one spreadsheet (called S1) by importing a data set
- 2. Adding a new table (T2) to S1
- $3. \ Typing in some data into S1T2$
- 4. Creating a new spreadsheet (called S2) by cutting/pasting from S1T1
- 5. Drawing graphs based on S1T1, S1T2 and S2T1
- 6. Creating another column in S2 by using a spreadsheet formula
- 7. Drawing a graph using this extra column

Creating one spreadsheet (called S1) by importing a data set

First, create an ASCII file called **rawtext.dat** with a text editor containing the following lines

- 5 2 1 10 2 30
- 3 45 4 60
- 5 65

This data will be imported into Stanford Graphics as a spreadsheet. Note that the first line specifies the number of rows and columns in the spreadsheet. This spreadsheet will therefore have 5 rows and 2 columns.

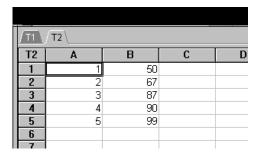


| Open Stanford Graphics. | This will open a new presentation called |
|---|--|
| | Untitled 1. |
| Select View/Spreadsheet | or the Open Spreadsheet tool |
| Choose Import | and select the file rawtext.dat . No link to the file is to be maintained |
| Select OK | in the top right of the spreadsheet |
| Select the Open Spreadsheet tool again | to obtain the Spreadsheet Resource Panel and highlight rawtext.dat |
| Select Rename . | and type S1 to rename the spreadsheet |
| Choose Display | to display the spreadsheet S1 |

Adding a new table (T2) to S1

| Choose Edit/New Table or click on the icon | which is at the bottom left of the spreadsheet. Notice the new tag T2 appears |
|---|---|
| Click on T1 | to see the data imported previously into S1T1 |
| Click on T2 | to return to S1T2 |

Typing in some data into S1T2



| Now type the data | as shown in the table T2 above | |
|-------------------|--------------------------------|--|

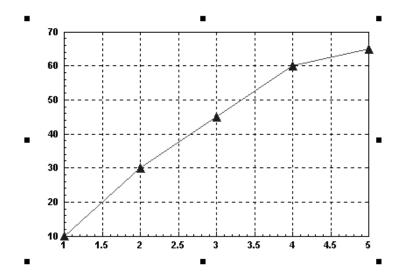
Creating a new spreadsheet (called S2) by cutting/pasting from S1T1

| 0 | | | | | S1 |
|------|-----|----|---|---|----|
| /T1\ | T2\ | | | | |
| T2 | Α | В | С | D | E |
| 1 | 1 | 50 | | | |
| 2 | 2 | 67 | | | |
| 3 | 3 | 87 | | | |
| 4 | 4 | 90 | | | |
| 5 | 5 | 99 | | | |
| 6 | | | | | |
| 7 | | | | | |
| 0 | | | | | |

Click on the Open New to create a new spreadsheet Spreadsheet tool Click on the **Open** to open the Spreadsheet Resource Panel. Then Spreadsheets tool rename this new spreadsheet as S2 Highlight S1 and then to display the spreadsheet S1 **Display** Click and drag to select These cells should be highlighted cells A1-A5 to make a copy of the cells on the clipboard Choose **Edit/Copy** or click on the Copy tool on the Main toolbar and display spreadsheet S2 Choose the **Open Spreadsheets** tool Make sure the current cell or the **Paste** Tool The cells A1 to A5 are is A1 and select Edit/Paste filled with the clipboard contents the numbers 0, 20, 25, 33, 44 Type in cells B1-B5

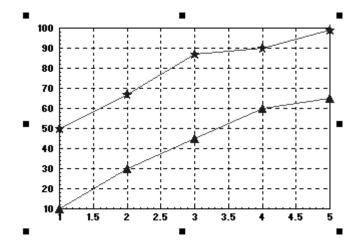
Checkpoint 1

Drawing graphs based on S1T1, S1T2 and S2T1



| First display S1 and then select Graph /Add Graph | and choose a 2D Technical X-Y plot |
|--|--|
| Create a graph of S1T1 | using the Range Highlighter |
| Click on the curve and then select Format/Curve Symbols | to add curve symbols (use solid triangles) |
| Click just above the centre of the top horizontal axis | to display the handles - these indicate the graph is selected. See the picture above |

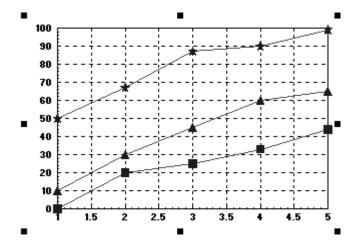
Drawing graphs based on S1T1, S1T2 and S2T1 (continued)



Symbols

to add another line Select Graph/Add Data Scroll and highlight X-Y and then click **OK**. Notice that there are fewer graph types now. curve Display spreadsheet S1 and then go to table T2 Use the Range Highlighter to set the X-range to cells A1-A5 Similarly set the Y-range and select **OK** to display the graph. Select the to cells B1-B5 new line on the graph to add the curve symbols (solid stars) Select Format/Curve

Drawing graphs based on S1T1, S1T2 and S2T1 (continued)



Select the whole graph

Select **Graph/Add Data** and choose **X-Y curve** as before

Display spreadsheet **S2** There is only one table T1

Use the Range Highlighter to set the X-range to cells A1-A5 and to set the Y-

range to cells B1-B5

Select **OK** to display the then select the new line

graph

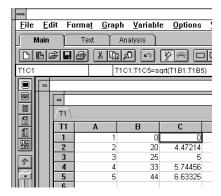
Select **Format/Curve** to add the curve symbols (solid squares)

Symbols

Checkpoint 2

If you have not obtained a picture similar to the above, then you can either load the file EX5CH2.SGX and continue on the next page or you can load the file EX5CH1.SGX and retrace your steps from Checkpoint 1.

Creating another column in S2 by using a spreadsheet formula

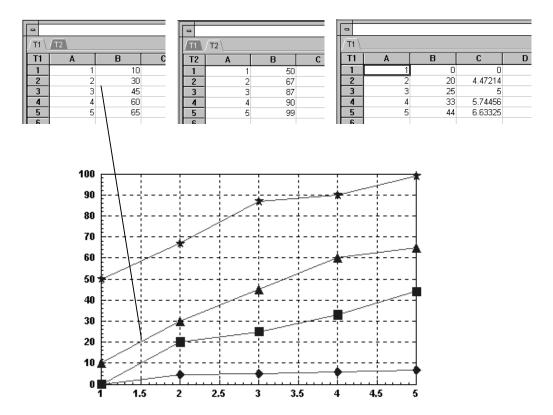


| Select View/Spreadsheet | Spreadsheet S2 should be displayed |
|--------------------------------|--|
| Select the cells C1 - C5 | these should be empty |
| Type = sqrt (| You will see the formula in display area |
| Select the cells B1 - B5 | and watch the formula - note the range appears. |
| Type) then press Enter | and the square root values should appear in cells C1 to C5 |
| Click OK | to return to the graph |

Drawing a graph using this extra column

Add the curve for this data to the graph as before using **Graph/Add Data**. Remember to select the whole graph first. Then add solid diamond symbols to the curve produced

The diagram below shows the relationships between the graph and the spreadsheets. All graphs are plotted against the cells A1-A5.



Exercise 6 To create a presentation

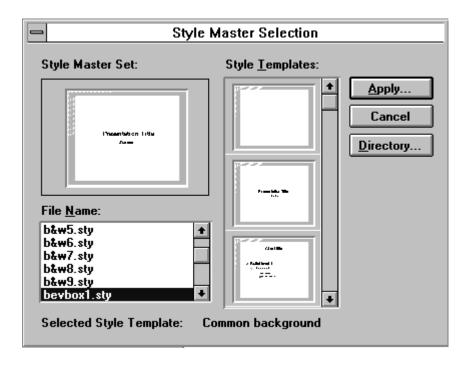
Stanford Graphics, as shown in the previous exercises, is fairly strong on technical/business charting facilities but it is weak as far as presentation facilities are concerned. It is normally recommended by us that a package like Microsoft PowerPoint is used for presentation purposes. However, if no such package is available, Stanford Graphics could well meet your needs. During this next exercise, several slides are created and a slide show is run.

In this example, you will be doing the following:

- 1. Choosing a background
- 2. Choosing a master template
- 3. Using the Outline View
- 4. Switching to the Slide View
- 5. Creating bulletted text
- 6. Adding graphical objects to a slide
- 7. Inserting two new slides
- 8. Adding a graph to one slide
- 9. Adding another graph to the next slide
- 10. Adding data labels to one graph
- 11. Using the slide sorter
- 12. Running a slide show
- 13. Printing the slides

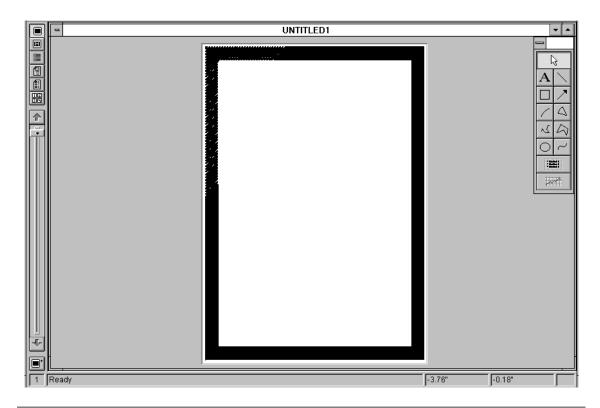
Choosing a background

This is starting a new exercise so you should have created a new presentation in Stanford Graphics. Please use portrait orientation. Notice that the slide number at the bottom left of the presentation is 1.



| Click the background symbol | This is on the left hand side. You should now have the letter B in bottom left corner |
|--|---|
| Select Edit/Style Master | A dialog box appears - this allows a background picture to be placed on all the slides |
| Click bevbox1.sty or another style file | A preview picture appears as in the picture above. You can select another style immediately if the current one does not suit you. |
| Click Apply | You are then asked to confirm that you want this style to be applied to all slides so |
| Click Yes | The background slide appears with picture just chosen |

Choosing a master template



Click on the background picture

and change the size so it fits the page

Click the **Slide View** symbol

The number 1 appears in bottom left and the slide has a background. You may also have boxes which are called placeholders such as one for a title. The background border cannot be changed unless you return to the backgound slide and update it..

Select Edit/Include Master

This allows a choice from various templates such as a title and a graph or 3 graphs on a page. You can create your own templates - see the Stanford Graphics User Guide for details

Click None

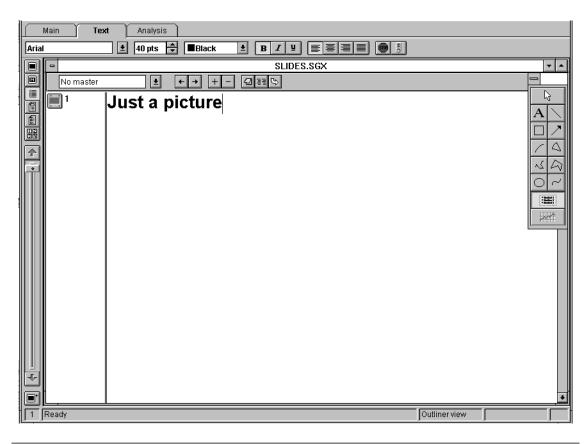
Any boxes such as Title Placeholder now disappear

Checkpoint 1

If you have not obtained the picture above, then you can either load the file EX6CH1.SGX or you can start from the beginning again

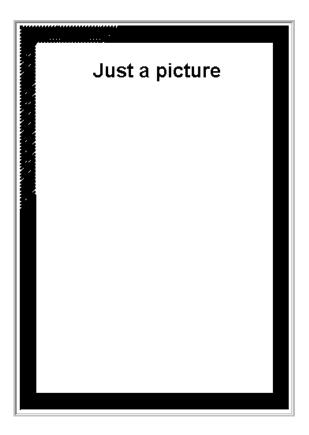
Using the Outline View

If a presentation is consisted mostly of text, it is much faster to create the slides by using the Outline View.



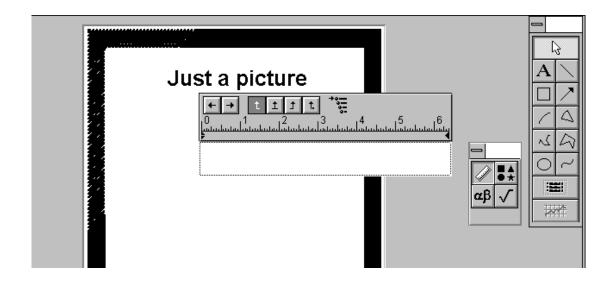
| Click the Outline View symbol | A panel where only text can be input appears. Notice that you are told which is the current view on the bottom line towards the right. |
|--|---|
| Type Just a picture | The text appears by the symbol representing slide 1. Be careful not to press the Return key since this creates a new slide. If you do have two slide symbols, delete the empty one. |
| Click on the Text index card and change the size to 40 | Notice that the text on the Outline view changes in size |

Switching to the Slide View

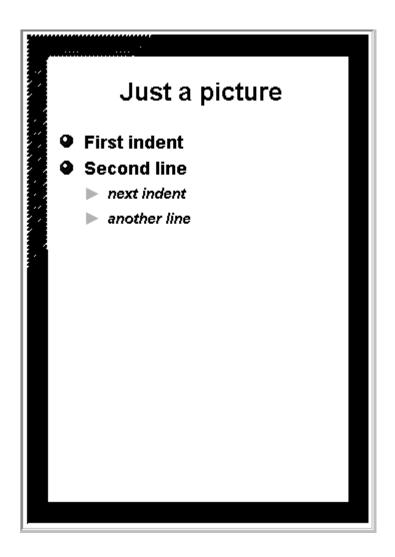


| Click on the Slide View symbol | Depending on what defaults have been set by the local support, the text may have a filled background and it may not be at the top of the page. |
|---|--|
| Click on the text and select Format/Fill | and choose None for the fill style |
| Move the text up to the top of the page | if necessary, so the picture appears similar to the above. |

Creating bulleted text



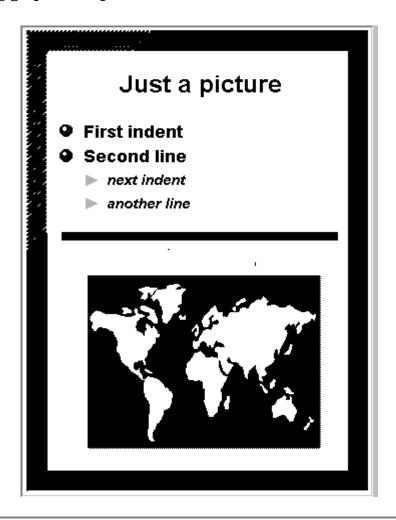
| Click the Bullet text symbol which is on the toolbar | staying in the Slide View. Note that bullets can be created in Outline View as well |
|---|--|
| Type First indent followed by the Return key | in the text panel. It is ready to receive more text when the Return key is pressed. |
| Type Second line followed by the Return key | Both of these lines are at the same bullet level |
| Press the Tab key and then type next indent | By using the Tab key, text is now at the next bullet level. Press Return again |
| Type another line | This is at same bullet level as previous text. To return to the previous level, use Shift+Tab |
| Click anywhere on the picture | All four new lines of text should appear. As an exercise, try moving the text and then using Format/Bullet Scheme to change the bullets and the text formatting |
| | |



Checkpoint 2

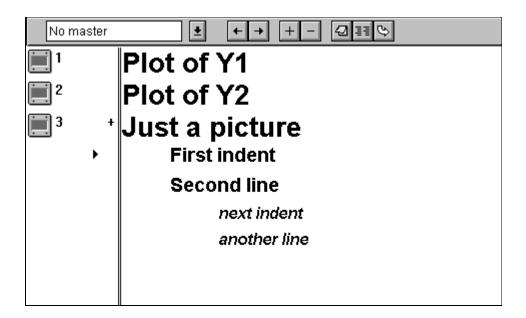
If you have not obtained a picture similar to the picture above, then you can either load the file EX6CH2.SGX and carry on or you can load the file EX6CH1.SGX and start from the previous checkpoint.

Adding graphical objects to a slide



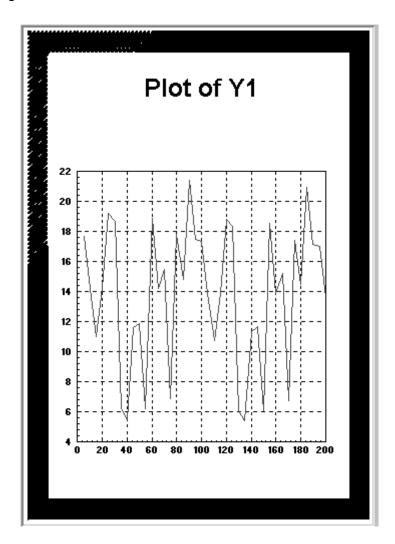
| Click the Rectangle tool on the toolbar | This is a good way of drawing a straight horizontal line. The rectangle is created by dragging from one corner to the opposite corner. Keep the rectangle selected. |
|--|---|
| Select Format/Fill | Try using a Gradient fill pattern |
| Select Insert/Picture | A dialog panel appears |
| Scroll to and click on WMF for the type of file | Stanford has a number of clipart files available for use. See the local documentation section about how to access the clipart files. |
| Click on mapworld.wmf then on OK | after finding the way to the clipart directory. Resize and shift the map so it appears as above. |

Inserting two new slides



| Move to the Outline View | and check that the cursor is at the start of Just |
|---|---|
| Press Return | and a new slide icon should appear |
| Click at the start of the new line and add the text Plot of Y1 | and then repeat for the second slide. Make sure that the cursor is on the first line before returning to the Slide View |

Adding a graph to one slide

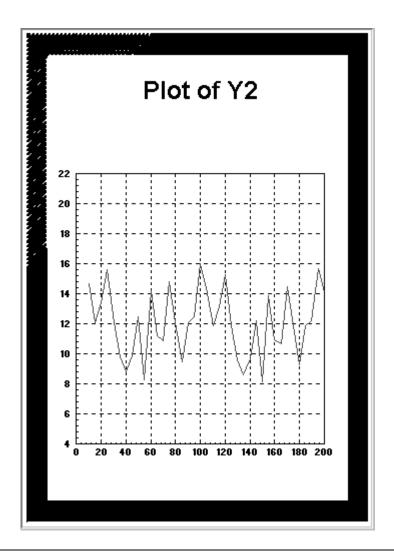


| Create the X-Y Plot of Y1 | using the file xy1.dat (see Example 1) |
|----------------------------------|---|
| Select Arrange/Size | and set the size of the graph to 6 x 6 or other suitable values (depending on your printer). Make sure the graph has been selected, first! |
| Select Arrange/Move | and set the position of the graph to (1.2,3.2) or other suitable values |

Checkpoint 3

If you have not obtained a picture similar to the picture above, then you can either load the file EX6CH3.SGX and carry on or you can load the file EX6CH2.SGX and start from the previous checkpoint.

Adding another graph to the next slide



| Use the scroll down button on left of slide | if you have stayed in the Slide View, then slide 2 should appear. You can also use the Page Down button on keyboard. |
|---|--|
| Add similar graph for Y2 | as done on previous page. You can use the same spreadsheet. |
| Click on Y axis | and change the limits to 4 and 22 |
| Use the Arrange menu | to change position and size to the same values as for Y1 |

Adding data labels to one graph

| T1 | Α | В | С | D | E | F | G | Н | | J |
|----|-----|--------|--------|--------|--------|--------|-----|-------------------|--------------|-----|
| 18 | 85 | 14.8 | 12.1 | 19 | 10.9 | 9.9 | | | | |
| 19 | 90 | 21.4 | 12.5 | 18.2 | 13.8 | 10.2 | | — Rang | ıe Highlight | ter |
| 20 | 95 | 17.5 | 16 | 16.9 | 15 | 11.9 | max | | | |
| 21 | 100 | 17.346 | 14.406 | 17.836 | 16.856 | 10.584 | | O <u>N</u> one | | |
| 22 | 105 | 13.916 | 11.858 | 18.718 | 15.876 | 12.936 | | 01 X | | |
| 23 | 110 | 10.78 | 13.132 | 17.248 | 16.954 | 13.426 | | O 2 Y | | |
| 24 | 115 | 13.916 | 15.288 | 17.248 | 16.562 | 12.25 | | ● <u>3</u> Data | point Labels | |
| 25 | 120 | 18.816 | 11.858 | 12.446 | 14.7 | 12.838 | | O 4 Colo | r-Coding | |
| 26 | 125 | 18.326 | 9.604 | 16.268 | 12.544 | 10.486 | | │ ○ <u>5</u> Lege | end Labels | |
| 27 | 130 | 6.076 | 8.624 | 10.682 | 14.21 | 11.074 | | eT1eG | 1:\$T1\$G41 | |
| 28 | 135 | 5.39 | 9.702 | 15.19 | 15.19 | 11.858 | | 191190 | 1.4114441 | |
| 29 | 140 | 11.368 | 12.25 | 15.876 | 17.738 | 10.388 | | <u>S</u> et | Defau | lt |
| 30 | 145 | 11.662 | 8.134 | 14.896 | 12.446 | 9.604 | min | | | |
| 31 | 150 | 6.076 | 13.916 | 17.738 | 10.976 | 10.29 | | | | |

Select View/Spreadsheet and make sure that you are using the Range

Highlighter for the second graph

Add text labels **max** and **min** as shown

in cells G20 and G30

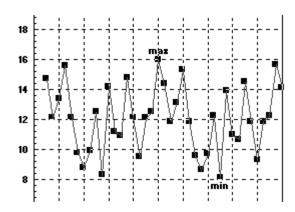
Click column **G** and set the **Datapoint Labels** in the Range

Highlighter to that column

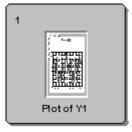
Click **OK** to return to the graph

Click the line graph and select Format/Data Labels

A new dialog panel appears. On this panel, click **Labels** and **Perimeter** to obtain the picture below



Using the slide sorter







Click the **Slide Sorter**

button 🔢

A picture showing the slides in their current order appears

Click Slide 3

and drag it in front of Slide 1. See picture below

Click the **Slide View** button

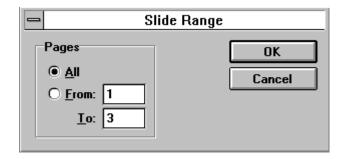
and you should be looking at slide 1 which is the picture slide.







Running a slide show



| Select View/Present Slides | The panel shown above appears |
|-------------------------------|--|
| Click OK | to create the slide show |
| Click OK | to run the slide show. Click the mouse to move to next slide and use the Escape key to stop. |

Printing the slides

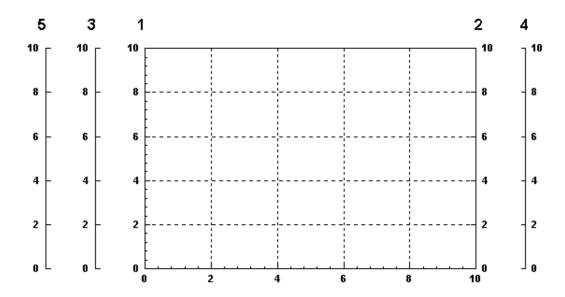
| Select File/Print | and choose whether you want the slides or handouts or notes printing. Also choose what range of slides you wish to be printed. |
|-------------------|--|
| Click OK | to do the printing |

Exercise 7 To draw a plot with multiple axes

Overview of concepts

This example shows how graphs with multiple axis systems can be created. Stanford Graphics allows any number of axes to be added to a graph. As each axis is added, it is positioned alternately to the right and then to the left of the graph as illustrated in the figure below.

To show the order in which axes are added



When a dataset (a column of a spreadsheet) is added to a graph, it is plotted against the left hand axis and the scale of this axis changes to accommodate the maximum and minimum values of the dataset. Previously plotted datasets of much smaller scales can, under such circumstances, be difficult to see (and to select with the mouse) since the data points will all be too close to the x-axis.

To avoid problems caused by this phenomenon, we recommend a fixed way of working. This is not the only way of proceeding but it is one we have found useful.

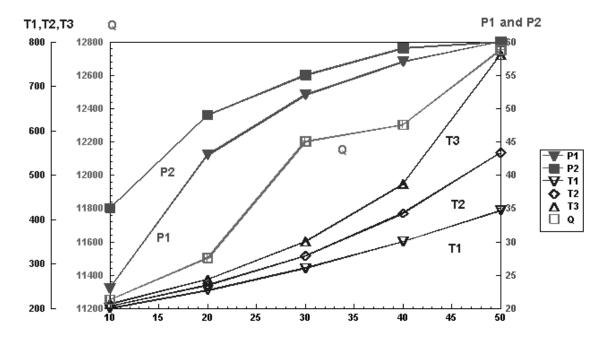
Here is an overview (detailed instructions are given later).

- 1. Decide which datasets are to be plotted against the left hand axis. These will be added to the graph last of all.
- 2. Add each dataset which is to be plotted against the first new axis, then add the new axis, and then assign this group of datasets to the new axis.
- 3. Repeat step 2 for each new axis.
- 4. Add the group of datasets which is to be plotted against the first left hand axis (this will automatically be assigned to the left hand axis).

These are the steps followed in the detailed instructions given in the example which begins on the next page. The example only creates 3 axes and normally, you would be advised never to use more than 3 or 4 axes on a graph so these steps are not as complicated as they look, in practice!

Example to draw a plot with multiple axes

In this exercise, we plot six lines and we assign the lines to three different Y axes.



In this exercise, you will be following the set of actions summarised below

- 1. Creating a spreadsheet and adding datasets
- 2. Creating a graph for one group of datasets
- 3. Adding a new axis and assigning the datasets
- 4. Adding a new group of datasets to the graph
- 5. Adding a new axis and assigning the datasets
- 6. Adding the last group of datasets to the graph
- 7. Adding axis titles and changing axis colours
- 8. Coping with 'disappearing' lines

More detailed instructions under the above headings follow now. It is assumed that you have opened Stanford Graphics and that you have set the printer to be a colour printer using landscape orientation.

Creating a spreadsheet and adding datasets

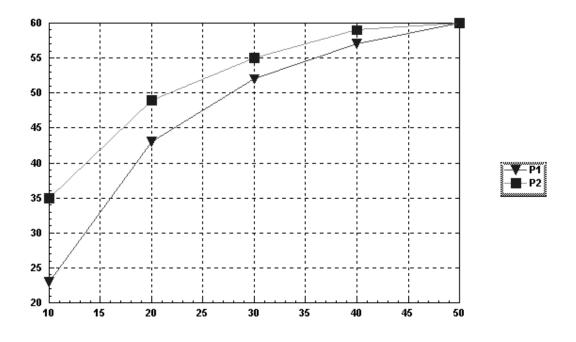
Notice that the datasets in the spreadsheet below have different orders of magnitude and so they could not appear on the same graph using one axis scale.

| 0 | | | | | Spread | sheet1 | | | | | ▼ ▲ |
|-------|----|-------|----|----|--------|--------|-----|---|---|----|-----|
| /T1 \ | | | | | | | | | | 小点 | Ok |
| T1 | A | В | С | D | E | F | G | Н | I | J | l + |
| 1 | Χ | Q | P1 | P2 | T1 | T2 | T3 | | | | |
| 2 | 10 | 11250 | 23 | 35 | 200 | 205 | 210 | | | | |
| 3 | 20 | 11500 | 43 | 49 | 240 | 252 | 265 | | | | |
| 4 | 30 | 12200 | 52 | 55 | 290 | 318 | 350 | | | | |
| 5 | 40 | 12300 | 57 | 59 | 350 | 414 | 480 | | | | |
| 6 | 50 | 12750 | 60 | 60 | 420 | 550 | 770 | | | | |
| 7 | | | | | | | | | | | |
| 8 | | | | | | | | | | | |

| Select View/Spreadsheet | to open the Spreadsheet Resource Panel (SRP) |
|-------------------------|--|
| Select New | on the SRP |
| Type the data | as shown above |

Creating a graph for one group of datasets

The aim is to have one axis on the right showing the range for P1 and P2, one on the extreme left showing the range for T1, T2 and T3 then the default one on the left showing the range for Q. We start by plotting P1 and P2.



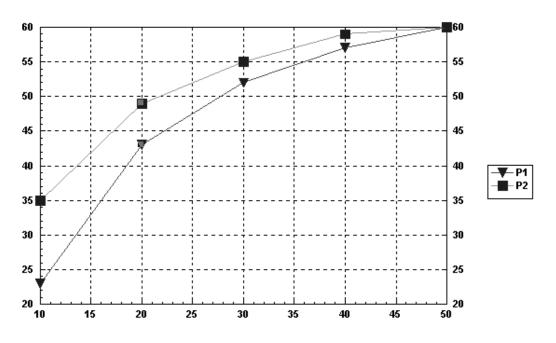
| Select Graph/Add Graph | We are about to draw the curve for one group of datasets |
|--|--|
| Select X-Y plot | from the 2D Technical list |
| Highlight cells T1A2 to T1A6 | and set to X in Range Highlighter |
| Highlight cells T1C2 to T1D6 | and set to Y in Range Highlighter |
| Highlight T1C1 and T1D1 | and set to Legend Labels in Range Highlighter |
| Select OK | and the graph appears. Add symbols and legend so that the graph looks like the above picture |

Checkpoint 1

If you have not obtained the picture above, then you can either load the file EX7CH1.SGX or you can start from the beginning again

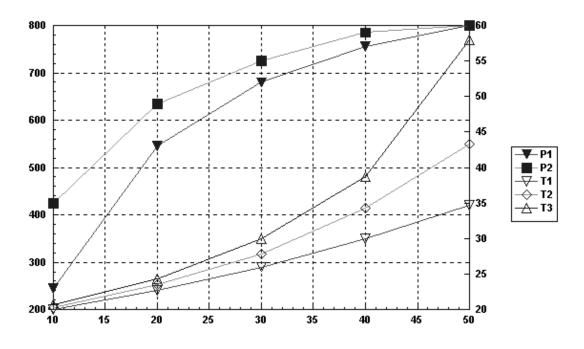
Adding a new axis and assigning the datasets

Note that we have plotted P1 and P2 first because we want those datasets to be assigned to the axis to be created on the right.



| Select Graph/Add Axis | presuming that the graph is still selected |
|---|--|
| Make sure that Y axis is selected and then click OK | A new axis appears on the right. The limits for all new axes is 0 to 10. |
| Click on line for P2 | to select that dataset |
| Select Format/Style | A new dialog box appears |
| Click Axis assigns | The axes are numbered according to the order in which they are created. |
| Click 2 | in the list for Y axes. This means that you want to assign P2 to Yaxis 2 (on the right) but in fact BOTH datasets P1 and P2 will be assigned since they were grouped together in the Range Highlighter |
| Click OK twice | and the limits of the axis change to accommodate the range of both datasets |

Adding a new group of datasets to the graph



| Select Graph/Add Data | after ensuring that the whole graph has been selected |
|---|--|
| Select X-Y curve from the list of types then click OK | You have to scroll through this list. The spreadsheet or the SRP should appear. |
| Highlight cells T1A2 to T1A6 | and set to X in Range Highlighter |
| Highlight cells T1E2 to T1G6 | and set to Y in Range Highlighter |
| Highlight cells T1E1 to T1G1 | and set to Legend Labels in Range Highlighter |
| Click OK. | and the graph appears. Note-the limits of the left axis have changed to accommodate the range of |
| Also add symbols | the datasets T1, T2 and T3. |

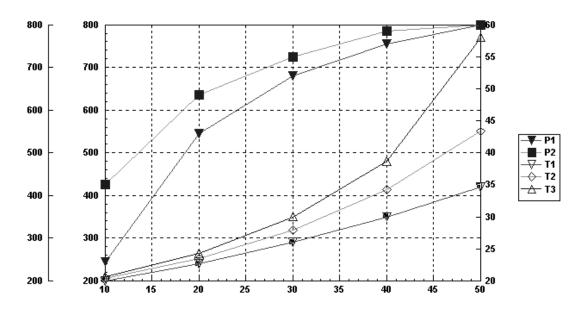
Checkpoint 2

If you have not obtained a picture similar to the picture above, then you can either load the file EX7CH2.SGX and carry on or you can load the file EX7CH1.SGX and start from the previous checkpoint.

Adding a new axis and assigning the datasets

We are about to add a new axis. This will appear on the left of the first Y axis. Then we assign the three datasets that we have just added to the new axis.

First, the graph has to be selected for this operation.



Select Graph/Add Axis

and ask for Y axis. The new Y axis appears on the left.

Click on the line which represents T1 in the graph

to select that dataset

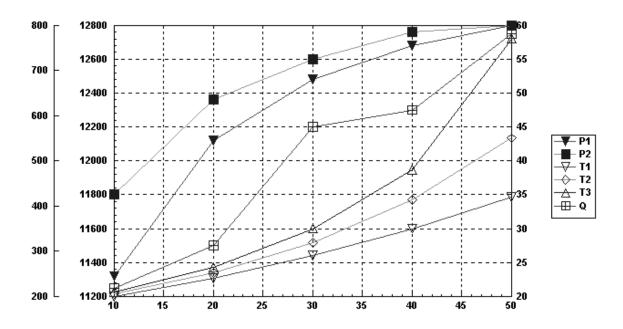
Select Format/Style

and make the axis assignment to axis 3 (which is the new axis). Notice that the range on the new axis covers the range of all three datasets T1, T2 and T3 and not the range just for T1

Click on another line and select **Format/Style**

and check that the axis assignment has been made for one of the other datasets.

Adding the last group of datasets to the graph



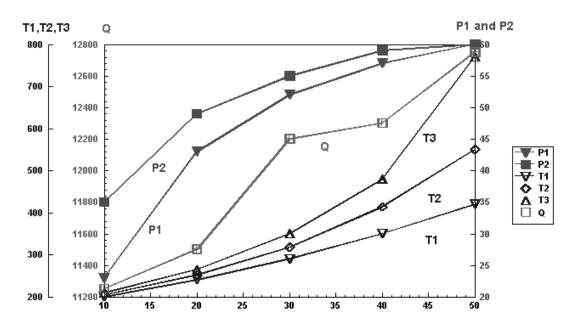
Use Graph/Add Data

to add a new curve for the last dataset Q to the graph. Add suitable curve symbols.

Click the line for Q and select **Format/Style**

to check that \boldsymbol{Y} \boldsymbol{Axis} $\boldsymbol{1}$ is assigned to this dataset.

Adding axis titles and changing axis colours



Use the large **A** on the toolbox

to add the text on top of all three Y axes as shown in picture above.

Click one line of the graph and select **Format/Colour**

to change the line colour for that line. Also change the line thickness. It is suggested that you make the lines and symbols for P1 and P2 red, those for T1, T2 and T3 blue and those for Q purple.

Click one axis and select **Format/Colour**..

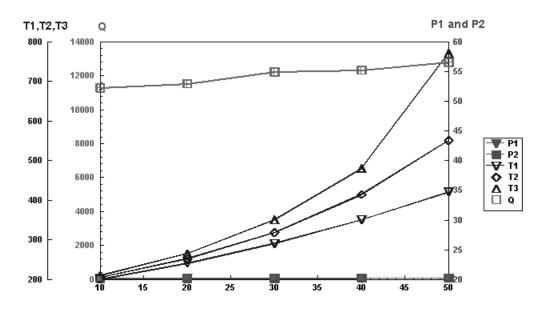
to change the colour of the axis labels etc to the same one chosen for the assigned dataset. Repeat for the other axes.

Select Format/Style

provided one axis is still selected and remove the gridlines. Repeat for the X axis as well.

Coping with 'disappearing' lines

If you have followed this example as suggested, you should not have had to face the problem where the lines have been plotted close to the X axis and thus they have been difficult to see and almost impossible to select. In the last part of this exercise, one line is deliberately assigned to the 'wrong' Y axis. Then you are shown how to recover from this situation.



Click the line for P1

which is currently assigned to axis 2

Select Format/Style

and assign it to axis 1. The lines for P1 and P2 'disappear' (see picture above). All the values are plotted close to the X axis. If the symbols had not been inserted, you would not have been able to see where the lines had been plotted.

Try picking the line for P1 or P2

Almost (but not quite!) impossibleSo we need to find a way of retrieving the lines so we can assign them to axis 2 again.

Create a temporary axis 4

and assign Q to that axis. The lines for P1 and P2 reappear

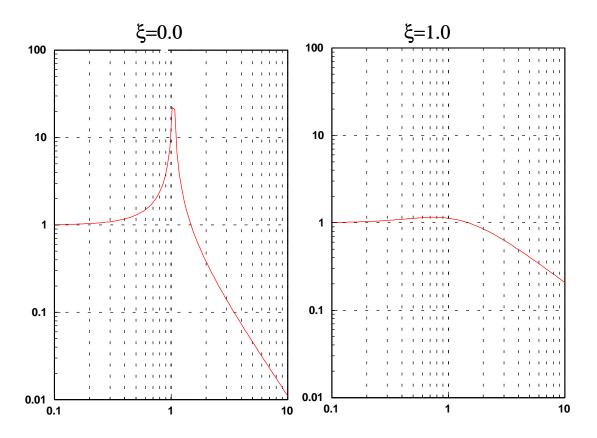
Assign P1 or P2 to axis 2

and reassign Q to axis 1. Then remove axis 4

WARNING: Axis scales are not adjusted to accommodate new datasets if the axis limits have been explicitly set. So you should never set the axis limits unless you are satisfied with all the axis assignments.

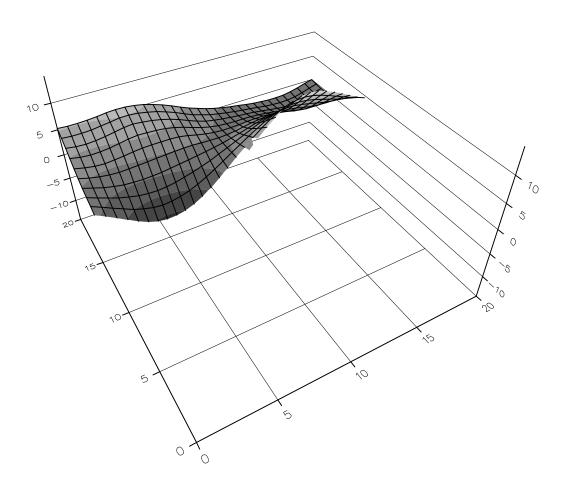
Optional Examples

Try to reproduce the following picture. The data is stored in a file called vib.dat (see section on local access in the appendix which gives details on how to find the data). The first column stores the X values. The column e0 represents the Y values for the graph on the left and the column e5 represents the Y values for the graph on the right.



This next example is an optional one to show that Stanford Graphics does not always produce good results!

The following picture of a surface was produced by another package (Unimap on the Unix system) from the file of irregularly distributed data called **saddle.dat**. (Look at the section on local access to find out how to use this file of data). If this data is imported into Stanford Graphics using the 3D technical option, **Surface Plot from Triplets**, the resultant picture is very dissimilar to the one below. Since the data was originally created from a function which has saddle points, we can say that the picture below is a more accurate representation of the data.



Appendix 1 Workbook Datasets

Both the datafiles xy1.dat and surface3.dat are part of the Stanford Graphics installation so please see the section Accessing locally the datasets used in these exercises in Appendix 2. The files vib.dat and saddle.dat should also be available locally so please consult the same section as above to see where the files are stored. However, in case the file saddle.dat is not available, you could type in the data, shown below. The file vib.dat is too long to be included here.

| Datafile | saddle.dat | |
|----------|------------|---------|
| 0.000 | 0.000 | 0.000 |
| 20.00 | 20.000 | 0.000 |
| 1.500 | 17.500 | 0.940 |
| 1.500 | 11.500 | -6.315 |
| 3.500 | 13.500 | -8.500 |
| 3.500 | 10.500 | -13.255 |
| 3.500 | 2.500 | 1.845 |
| 4.500 | 18.500 | 3.862 |
| 6.500 | 15.500 | -3.061 |
| 6.500 | 11.500 | -12.394 |
| 6.500 | 7.500 | -10.755 |
| 7.500 | 17.500 | 1.464 |
| 7.500 | 5.500 | -4.642 |
| 8.500 | 14.500 | -2.980 |
| 8.500 | 9.500 | -6.754 |
| 8.500 | 7.500 | -5.480 |
| 9.500 | 18.500 | 0.612 |
| 9.500 | 13.500 | -1.492 |
| 9.500 | 11.500 | -2.176 |
| 11.50 | 16.500 | 0.209 |
| 11.50 | 10.500 | 6.754 |
| 12.50 | 2.500 | -1.464 |
| 13.50 | 7.500 | 10.755 |
| 15.50 | 15.500 | 3.393 |
| 15.50 | 10.500 | 14.694 |
| 16.50 | 11.500 | 12.394 |
| 16.50 | 10.500 | 13.255 |
| 16.50 | 00 6.500 | 8.500 |
| 17.50 | 17.500 | -1.464 |
| 17.50 | 9.500 | 10.520 |
| 17.50 | 00 4.500 | 2.429 |
| 18.50 | 2.500 | -0.940 |
| | | |

Appendix 2 Local Setup of Stanford Graphics

[This is for local support people to fill according to their own needs. What follows are the local pages for the University of Liverpool]

Accessing Stanford Graphics locally

First, logon to the PC Managed Network Service and run Windows. Double click on the group **Stanford Graphics**. If you do not have the Stanford Graphics group on the Windows desktop, then you need to do the following:

- Double click the **NewApps** icon and then the **Other Applications** icon
- Click on Stanford Graphics in the list of applications and then click Install. A
 program group called Stanford Graphics containing several icons appears on
 the desktop.

Accessing local printers

Stanford Graphics is integrated with Windows and so all the printers that you have set up are available for use in Stanford Graphics. The recommended colour printers are the HP Deskjet 1200 printers (**dj1200c** queue) and the QMS ColorScript printer (**qms** queue). You should be using the Seiko Colorpoint PS Model 4 for the DJ1200C queue and the QMS ColorScript 100 driver for the QMS queue. If these are not available on your Windows desktop, then do the following:

To access the DJ1200C queue,

- Double click the NewApps icon on the Windows desktop and then the OtherApplications icon
- Click on **Colour Printer** in the list of applications and then click **Install**. You should agree to Windows being restarted.
- To check that there is a colour printer available, double click the Main icon on your Windows desktop then the one for the Control Panel.
 Double click Printers and the list should contain a Seiko Colourpoint Model 04 printer on LPTn (where n is a number depending on how many printers have been installed already) this will have been connected to the dj1200 queue for you.

To access the QMS queue, read the online poster **Using Unix Printers from the PC Managed Network Service**. To access online posters, double click the **Posters** icon in the **Utilities** program group.

It is recommended that you use the dj1200c colour printer as the default printer for the time being (see the section **Accessing locally the checkpoint files used in these exercises** which gives the reason for making this recommendation)

Accessing locally the datasets and clipart files used in these exercises

The following files are all to be found on the N: drive at location \sg\gallery

xy1.dat surface3.dat vib.dat saddle.dat

The clipart files (in Windows Metafile format and with a file extension of WMF) are to be found on the N: drive at location **sg\clipart**

Accessing locally the checkpoint files used in these exercises

The checkpoint files have been created using the Seiko Colorpont driver which is suitable for dj1200c colour printer. This means that if you are using the QMS ColorScript 100 driver, the pictures produced by loading the checkpoint files may not fit very well in the window on the screen. It is hoped eventually to create another set of checkpoint files set up to use the QMS colour printer.

The checkpoint files are to be found on the N: drive at location \sg\checkp\dj

Leaving Stanford Graphics locally

After selecting **File/Exit** to leave Stanford Graphics, you are returned to your Windows desktop. You can leave Windows in the normal way and then logout from the PC Managed Network Service.

Comments Sheet

| If you feel there are inaccuracies or omissions or if you have any suggestions to | | | | |
|---|--|---------------|--|--|
| improve future editions, please send email to m.thorp@liverpool.ac.uk or make | | | | |
| | l post them to us. It would be helpful | if you quoted | | |
| the relevant page number. | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Name: | Email address: | Date: | | |
| Discontraction of the second contraction of | | | | |
| Please send email to m.thorp@liverpool.ac.uk or post this slip to: Mary Thorp, Computing Services Department, University of Liverpool, | | | | |
| PO Box 147, LIVERPOOL L69 3BX | | | | |
| 1 O DOA 141, LIVELIU OOL LUU ODA | | | | |